

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/hos58.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DigED Division of Misamis Oriental
Region: X - Northern Mindanao
Address: Del Pilar-Velez St., Bldg. 29
Cagayan de Oro City

Agency Code/UAACS: 070010810005
Organization Type: NSA

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: Eleanor P. Cruz
Position: Administrative Officer IV
E-mail: eleanor.cruz@deped.gov.ph
Telephone/Mobile Nos: 0945-214-1094

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct				Nov	Dec	Q4	Q4 AVERAGE	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	3309	572	346	4227	215,407.92	2885	199	164	3248	165,518.08	1965	186	213	2364	120,469.44	360	30	17	407	20,740.72	10246	50.96	522,136.16
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	1834	169	95	2098	946,953.28	1182	111	76	1369	617,911.84	1085	85	73	1243	561,040.48	177	21	5	203	91,626.08	4913	451.36	2,217,531.08
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	214	7	98	319	11,279.84	182	27	34	243	8,592.48	194	7	66	267	9,441.12	18	0	0	18	636.48	847	35.36	29,949.92
4	60121413-CB-P02	CLEARBOOK, Legal size	box	954	78	51	1083	41,673.84	668	91	85	844	32,477.12	608	22	28	658	25,319.84	73	0	0	73	2,809.04	2658	38.48	102,279.84
5	60121534-ER-P01	ERASER, plastic/rubber	piece	292	141	19	452	4,230.72	315	107	17	439	4,109.04	228	114	14	356	3,332.16	44	7	0	51	477.36	1298	9.36	12,149.28
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	3092	393	433	3918	101,868.00	2299	162	205	2666	69,316.00	1869	245	282	2396	62,296.00	414	81	29	524	13,624.00	9504	26.00	247,104.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	3162	537	327	4026	180,042.72	2714	317	135	3166	141,583.52	2140	179	79	2398	107,238.56	410	35	20	465	20,794.80	10055	44.72	449,659.60
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	2755	185	103	3043	174,059.60	2068	127	236	2431	139,053.20	971	144	46	1161	66,409.20	174	52	37	263	15,043.60	6898	57.20	394,565.60
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	776	98	285	1159	30,134.00	688	57	184	929	24,154.00	609	58	231	898	23,348.00	192	28	29	249	6,474.00	3235	26.00	84,110.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	953	350	154	1457	65,157.04	914	177	2	1093	48,878.96	767	62	4	833	37,251.76	122	28	0	150	6,708.00	3533	44.72	157,995.76
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	318	109	48	475	27,170.00	597	134	56	787	45,016.40	136	39	21	196	11,211.20	15	13	7	35	2,002.00	1493	57.20	85,399.60
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	1741	133	187	2061	53,586.00	1448	55	56	1559	40,534.00	1303	123	73	1499	38,974.00	229	28	20	277	7,202.00	5396	26.00	140,296.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	1727	291	200	2218	101,495.68	1188	243	88	1519	69,509.44	1310	119	50	1479	67,679.04	143	25	27	195	8,923.20	5411	45.76	247,607.36
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	1473	198	58	1729	98,898.80	1128	94	210	1432	81,910.40	590	65	38	693	39,639.60	151	61	7	219	12,526.80	4073	57.20	232,975.60
15	60121124-WR-P01	WRAPPING PAPER	pack	48	9	0	57	12,211.68	47	15	1	63	13,497.12	54	6	1	61	13,068.64	31	3	0	34	7,284.16	215	214.24	46,061.60
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	2	1	1	4	102,144.64	10	0	0	10	255,361.60	0	1	0	1	25,536.16	0	0	0	0	0.00	15	25,536.16	383,042.40
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	4	0	1	5	92,352.00	5	0	0	5	92,352.00	4	1	0	5	92,352.00	0	0	5	5	92,352.00	20	18,470.40	369,408.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	858	176	120	1154	25,203.36	680	92	73	845	18,454.80	399	64	39	502	10,963.68	76	7	0	83	1,812.72	2584	21.84	56,434.56
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	554	136	105	795	15,709.20	400	93	53	546	10,788.96	334	56	32	422	8,338.72	53	0	0	53	1,047.28	1816	19.76	35,884.16
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	116	20	4	140	12,958.40	126	0	0	126	11,662.56	39	12	0	51	4,720.56	39	0	0	39	3,609.84	356	92.56	32,951.36
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	859	231	142	1232	107,627.52	958	160	89	1207	105,443.52	519	97	65	681	59,492.16	168	14	55	237	20,704.32	3357	87.36	293,267.52
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	2214	482	122	2818	360,478.56	1717	183	172	2072	265,050.24	1313	233	97	1643	210,172.56	186	14	5	205	26,223.60	6738	127.92	861,924.96
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	836	163	51	1050	25,116.00	862	71	32	965	23,082.80	491	190	74	755	18,059.60	12	2	0	14	334.88	2784	23.92	66,593.28
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	2337	557	156	3050	136,396.00	2301	135	111	2547	113,901.84	1691	232	148	2071	92,615.12	343	10	24	377	16,859.44	8045	44.72	359,772.40
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	485	128	49	662	23,832.00	477	62	65	604	21,744.00	416	118	37	571	20,556.00	99	21	9	129	4,644.00	1966	36.00	70,776.00
26	47131811-DE-B02	DETERGENT BAR	bar	1960	142	173	2275	21,294.00	1929	203	238	2370	22,183.20	1291	255	134	1680	15,724.80	331	26	35	392	3,669.12	6717	9.36	62,871.12
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	2884	630	175	3689	326,107.60	2961	344	137	3442	304,272.80	2241	279	149	2669	235,939.60	434	41	12	487	43,050.80	10287	88.40	909,370.80
28	47131803-DS-A01	DISINFECTANT SPRAY	can	939	271	114	1324	199,659.20	1114	151	160	1425	214,890.00	632	214	95	941	141,902.80	115	38	10	163	24,580.40	3853	150.80	581,032.40
29	47131601-DU-P01	DUST PAN	piece	1722	379	58	2159	101,041.20	1472	146	144	1762	82,461.60	954	110	60	1124	52,603.20	75	16	4	95	4,446.00	5140	46.80	240,552.00
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	4065	652	264	4981	673,431.20	4399	471	179	5049	682,624.80	2974	376	122	3472	469,414.40	462	26	32	520	70,304.00	14022	135.20	1,895,774.40

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
31	47131830-FC-A01	FURNITURE CLEANER	can	80	46	61	187	42,396.64	63	9	7	79	17,910.88	59	45	22	126	28,566.72	12	0	0	12	2,720.64	404	226.72	91,594.88			
32	73101612-HS-L01	HAND SOAP, liquid	bottle	2173	307	160	2640	113,388.00	1531	188	90	1809	77,696.55	1017	235	132	1384	59,442.80	147	16	3	166	7,129.70	5999	42.95	257,657.05			
33	47121804-MP-B01	MOP BUCKET	unit	121	17	9	147	336,336.00	160	5	10	175	400,400.00	132	0	1	133	304,304.00	84	1	10	95	217,360.00	550	2,288.00	1,258,400.00			
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	316	29	24	369	49,505.04	257	21	23	301	40,382.16	162	24	28	214	28,710.24	78	4	10	92	12,342.72	976	134.16	130,940.16			
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	359	37	29	425	48,467.00	251	13	25	289	32,957.56	238	31	18	287	32,729.48	59	4	0	63	7,184.52	1064	114.04	121,338.56			
36	47131501-RG-C01	RAGS	kilo	706	172	47	925	52,910.00	759	86	98	943	53,939.60	468	68	65	601	34,377.20	50	2	28	80	4,576.00	2549	57.20	145,802.80			
37	47131602-SC-N01	SCOURING PAD	pack	186	14	3	203	18,156.32	169	19	9	197	17,619.68	99	20	4	123	11,001.12	0	0	0	0	0.00	523	89.44	46,777.12			
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	293	109	55	457	59,410.00	339	37	20	396	51,480.00	163	41	29	233	30,290.00	72	6	0	78	10,140.00	1164	130.00	151,320.00			
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	313	25	25	363	21,518.64	299	43	28	370	21,933.60	217	16	10	243	14,405.04	25	5	12	42	2,489.76	1018	59.28	60,347.04			
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	201	46	22	269	24,898.64	322	31	32	385	35,635.60	167	19	20	206	19,067.36	36	1	5	42	3,887.52	902	92.56	83,489.12			
41	47121702-WB-P01	WASTEBASKET	piece	673	174	72	919	40,141.92	797	74	37	908	39,661.44	405	26	31	462	20,180.16	68	2	7	77	3,363.36	2366	43.68	103,246.88			
COLOR COMPOUNDS AND DISPERSIONS																													
42	12171703-SI-P01	INK, for stamp pad	bottle	270	34	28	332	10,358.40	193	19	16	228	7,113.60	115	24	5	144	4,492.80	90	2	3	95	2,964.00	799	31.20	24,928.80			
CONSUMER ELECTRONICS																													
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	2	0	0	2	9,607.52	11	1	3	15	72,056.40	6	0	0	6	28,822.56	21	0	0	21	100,878.96	44	4,803.76	211,365.44			
FACE MASK																													
44	42131713-SM-M06	FACE MASK	box	1305	108	142	1555	80,860.00	1117	70	118	1305	67,860.00	992	68	79	1139	59,228.00	538	7	0	545	28,340.00	4544	52.00	236,288.00			
FILMS																													
45	13111203-AC-F01	ACETATE	roll	204	60	37	301	315,544.32	351	36	17	404	423,521.28	242	36	11	289	302,964.48	52	0	1	53	55,560.96	1047	1,048.32	1,097,591.04			
46	13111201-CF-P02	CARBON FILM, Legal size	box	18	3	0	21	5,394.48	17	0	0	17	4,366.96	58	0	0	58	14,899.04	5	0	0	5	1,284.40	101	256.88	25,944.88			
FIRE FIGHTING EQUIPMENT																													
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	91	27	10	128	179,046.40	112	15	6	133	186,040.40	61	10	1	72	100,713.60	11	0	0	11	15,386.80	344	1,398.80	481,187.20			
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	12	1	6	19	106,651.75	41	2	3	46	258,209.50	62	24	0	86	482,739.50	0	0	1	1	5,613.25	152	5,613.25	853,214.00			
FLAG OR ACCESSORIES																													
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	561	71	26	658	187,424.72	688	75	17	780	222,175.20	125	31	22	178	50,701.52	13	2	4	19	5,411.96	1635	284.84	465,713.40			
FURNITURE AND FURNISHINGS																													
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	1086	179	54	1319	495,205.36	2990	284	27	3301	1,239,327.44	811	38	13	862	323,629.28	30	20	0	50	18,772.00	5532	375.44	2,076,934.08			
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	540	589	27	1156	430,401.92	2100	256	61	2417	899,897.44	315	75	15	405	150,789.60	25	20	0	45	16,754.40	4023	372.32	1,497,843.36			
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	49	8	5	62	83,630.56	48	10	11	69	93,072.72	15	4	2	21	28,326.48	0	5	4	9	12,139.92	161	1,348.88	217,169.68			
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	24	4	2	30	40,466.40	117	1	1	119	160,516.72	23	0	6	29	39,117.52	6	7	1	14	18,884.32	192	1,348.88	258,984.96			
HEATING AND VENTILATION AND AIR CIRCULATION																													
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	63	8	20	91	125,587.28	61	12	10	83	114,546.64	18	0	0	18	24,841.44	4	0	0	4	5,520.32	196	1,380.08	270,495.68			
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	26	0	0	26	28,851.68	11	0	0	11	12,206.48	4	0	0	4	4,438.72	0	0	0	0	0.00	41	1,109.68	45,496.88			
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	179	26	20	225	226,512.00	237	37	8	282	283,895.04	136	14	4	154	155,034.88	39	6	1	46	46,309.12	707	1,006.72	711,751.04			
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	81	12	3	96	87,759.36	107	9	0	116	106,042.56	43	0	1	44	40,223.04	8	0	0	8	7,313.28	264	914.16	241,338.24			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
58	43211507-DSK003	DESKTOP, for Basic Users	unit	1	1	3	5	123,968.00	10	1	0	11	272,729.60	2	0	0	2	49,587.20	0	0	0	0	0.00	18	24,793.60	446,284.80			
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	6	0	2	8	339,123.20	38	1	1	40	1,695,616.00	34	0	0	34	1,441,273.60	25	0	0	25	1,059,760.00	107	42,390.40	4,535,772.80			
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	119	19	32	170	513,073.60	117	42	9	168	507,037.44	70	8	1	79	238,428.32	21	0	0	21	63,379.68	438	3,018.08	1,321,919.04			
61	43202010-FD-U04	FLASH DRIVE	piece	393	64	75	532	119,508.48	478	48	61	587	131,863.68	116	13	1	130	29,203.20	37	0	16	53	11,905.92	1302	224.64	292,481.28			
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	13	1	7	21	899,980.00	28	2	0	30	1,271,400.00	13	1	0	14	593,320.00	19	0	0	19	805,220.00	84	42,380.00	3,559,920.00			
63	43211503-LAP003	LAPTOP, Lightweight	unit	4	1	0	5	234,000.00	65	1	1	67	3,135,600.00	29	0	1	30	1,404,000.00	58	0	0	58	2,714,400.00	160	46,800.00	7,488,000.00			
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	48	5	13	66	11,188.32	108	36	3	147	24,919.44	31	0	0	31	5,255.12	12	0	0	12	2,034.24	256	169.52	43,397.12			
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	1	0	1	33,015.84	3	0	0	3	99,047.52	1	2	0	3	99,047.52	2	0	0	2	66,031.68	9	33,015.84	297,142.56			
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	2	0	0	2	22,029.28	21	0	0	21	231,307.44	43	1	0	44	484,644.16	11	0	0	11	121,161.04	78	11,014.64	859,141.92			
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	11	0	10	21	484,323.84	18	1	0	19	438,197.76	4	0	0	4	92,252.16	9	0	0	9	207,567.36	53	23,663.04	1,222,341.12			
LIGHTING AND FIXTURES AND ACCESSORIES																													
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	422	19	10	451	36,585.12	600	51	0	651	52,809.12	387	43	0	430	34,881.60	41	0	0	41	3,325.92	1573	81.12	127,601.76			
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	192	127	14	333	68,338.06	470	76	0	546	112,377.72	248	16	0	264	54,336.48	50	0	0	50	10,291.00	1393	205.82	245,543.26			
MANUFACTURING COMPONENTS AND SUPPLIES																													
70	31201610-GL-J01	GLUE, all-purpose	jar	3351	739	204	4294	303,671.68	2971	418	90	3479	246,034.88	1722	286	139	2147	151,835.84	203	14	10	227	16,053.44	10147	70.72	717,595.84			
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	513	117	37	667	15,040.85	393	83	28	504	11,365.20	308	37	28	373	8,411.15	40	0	0	40	902.00	1584	22.55	35,719.20			
72	31151804-SW-S01	STAPLE WIRE, standard	box	2356	296	207	2859	67,929.84	2465	325	117	2907	69,070.32	1258	128	39	1425	33,858.00	224	6	0	230	5,464.80	7421	23.76	176,322.96			
73	31201502-TA-E01	TAPE, electrical	roll	237	65	2	304	5,912.80	235	53	23	311	6,048.95	158	33	9	200	3,890.00	24	6	0	30	583.50	845	19.45	16,435.25			

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
74	31201503-TA-M01	TAPE, masking, 24mm	roll	1274	192	139	1605	99,317.40	1077	130	111	1318	81,557.84	774	136	53	963	59,590.44	137	6	17	160	9,900.80	406	61.88	250,366.48			
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	1316	171	47	1534	185,859.44	1634	174	58	1866	226,084.56	803	153	22	978	118,494.48	156	10	12	178	21,566.48	4556	121.16	552,004.96			
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	619	92	50	761	22,951.76	880	89	70	1039	31,336.24	547	62	15	624	18,819.84	72	17	12	101	3,046.16	2525	30.16	76,154.00			
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	2716	545	146	3407	38,976.08	2816	224	206	3246	37,134.24	1760	154	96	2010	22,994.40	282	8	27	317	3,626.48	8980	11.44	102,731.20			
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	3864	545	190	4599	110,008.08	3610	482	215	4307	103,023.44	1990	235	77	2302	55,063.84	272	25	34	331	7,917.52	11539	23.92	276,012.88			
79	31151507-TW-P01	TWINE, plastic	roll	122	51	5	178	12,588.16	284	31	24	339	23,974.08	87	29	11	127	8,981.44	11	0	0	11	777.92	655	70.72	46,321.60			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																													
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	324	56	22	402	8,361.60	578	37	9	624	12,979.20	208	17	31	256	5,324.80	45	27	0	72	1,497.60	1354	20.80	28,163.20			
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																													
81	44121612-BL-M01	BLADE, for general purpose cutter/utility knife	tube	133	19	7	159	2,544.00	235	42	5	282	4,512.00	151	11	3	165	2,640.00	0	0	0	0	0.00	606	16.00	9,696.00			
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	13	0	0	13	131,360.32	44	2	6	52	525,441.28	4	1	0	5	50,523.20	0	0	0	0	0.00	70	10,104.64	707,324.80			
83	44101807-CA-C01	CALCULATOR, Compact	unit	245	63	20	328	94,149.12	485	17	10	512	146,964.48	73	23	0	96	27,555.84	20	4	0	24	6,888.96	960	287.04	275,558.40			
84	44121710-CH-W01	CHALK, white enamel	box	505	22	63	590	19,452.30	371	40	49	460	15,166.20	227	26	26	279	9,198.63	58	10	4	72	2,373.84	1401	32.97	46,190.97			
85	44122105-BF-C01	CLIP, backfold, 19mm	box	268	41	6	315	2,948.40	518	26	54	598	5,597.28	368	8	12	388	3,631.68	160	0	0	160	1,497.60	1461	9.36	13,674.96			
86	44122105-BF-C02	CLIP, backfold, 25mm	box	413	77	52	542	8,455.20	662	28	94	784	12,230.40	346	96	61	503	7,846.80	73	0	18	91	1,419.60	1920	15.60	29,952.00			
87	44122105-BF-C03	CLIP, backfold, 32mm	box	390	41	18	449	12,140.96	665	71	62	798	21,577.92	238	35	35	308	8,328.32	33	0	0	33	892.32	1588	27.04	42,939.52			
88	44122105-BF-C04	CLIP, backfold, 50mm	box	355	51	5	411	24,791.52	464	34	63	561	33,839.52	169	35	36	240	14,476.80	45	0	0	45	2,714.40	1257	60.32	75,822.24			
89	44121801-CT-R02	CORRECTION TAPE	piece	4434	746	447	5627	64,879.31	4750	453	271	5474	63,115.22	2528	412	119	3059	35,270.27	425	45	12	482	5,557.46	14642	11.53	168,822.26			
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	417	47	36	500	15,860.00	448	94	72	614	19,476.08	205	43	18	266	8,437.52	63	6	8	77	2,442.44	1457	31.72	46,216.04			
91	44111515-DF-B01	DATA FILE BOX	piece	666	183	112	961	74,189.20	1262	131	36	1429	110,318.80	422	147	38	607	46,860.40	88	24	0	112	8,646.40	3109	77.20	240,014.80			
92	44122011-DF-F01	DATA FOLDER	piece	266	43	115	424	29,103.36	449	49	8	506	34,731.84	166	34	43	243	16,679.52	12	0	0	12	823.68	1185	68.64	81,338.40			
93	44103202-DS-M01	DATER STAMP	piece	53	16	3	72	33,824.16	51	0	3	54	25,368.12	5	9	0	14	6,576.92	0	0	0	0	0.00	140	469.78	65,769.20			
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	77	6	1	84	70,586.88	88	7	4	99	83,191.68	55	3	3	61	51,259.52	4	0	0	4	3,361.28	248	840.32	208,399.36			
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	124	14	10	148	159,615.04	591	17	1	609	656,794.32	75	11	3	89	95,984.72	15	0	0	15	16,177.20	861	1,078.48	928,571.28			
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	92	19	14	125	171,860.00	140	21	5	166	228,230.08	80	8	9	97	133,363.36	10	0	0	10	13,748.80	398	1,374.88	547,202.24			
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	259	36	176	471	14,360.79	363	32	15	410	12,500.90	224	37	20	281	8,567.69	25	0	0	25	762.25	1187	30.49	36,191.63			
98	44121506-EN-M02	ENVELOPE, Mailing	box	102	9	7	118	55,101.28	98	10	6	114	53,233.44	29	2	4	35	16,343.60	12	0	0	12	5,603.52	279	466.96	130,281.84			
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	20	5	13	38	20,076.16	24	4	0	28	14,792.96	8	0	12	20	10,566.40	32	0	0	32	16,906.24	118	528.32	62,741.76			
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	487	57	58	602	7,422.66	352	63	34	449	5,536.17	188	57	3	248	3,057.84	74	0	0	74	912.42	1373	12.33	16,929.09			
101	44122118-FA-P01	PASTENER	box	2491	355	110	2956	279,755.84	2283	213	111	2607	246,726.48	1253	174	59	1486	140,635.04	131	45	8	184	17,413.76	7233	94.64	684,531.12			
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	345	46	9	400	34,080.00	480	79	13	572	48,734.40	281	34	7	322	27,434.40	32	10	0	42	3,578.40	1336	85.20	113,827.20			
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	28	5	0	33	755.04	72	5	5	82	1,876.16	275	27	2	304	6,955.52	116	10	0	126	2,882.88	545	22.88	12,469.60			
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	52	10	1	63	1,638.00	91	5	0	96	2,496.00	57	9	1	67	1,742.00	12	0	0	12	312.00	238	26.00	6,188.00			
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	55	13	22	90	26,208.00	118	9	5	132	38,438.40	44	14	4	62	18,054.40	14	0	0	14	4,076.80	298	291.20	86,777.60			
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	153	46	5	204	63,011.52	341	44	0	385	118,918.80	101	44	0	145	44,787.60	20	1	0	21	6,486.48	755	308.88	233,204.40			
107	44122011-FO-L01	FOLDER, L-type, A4	pack	155	7	29	191	35,820.14	165	232	8	405	75,953.70	82	8	1	91	17,066.14	13	1	0	14	2,625.56	701	187.54	131,465.54			
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	252	37	21	310	73,956.70	415	56	19	490	116,899.30	141	34	11	186	44,374.02	19	2	0	21	5,009.97	1007	238.57	240,239.99			
109	44122027-FO-P01	FOLDER, pressboard	box	72	11	17	100	95,264.00	88	17	2	107	101,932.48	94	0	8	102	97,169.28	55	1	1	57	54,300.48	366	952.64	348,666.24			
110	44122011-FO-T03	FOLDER with tab, A4	pack	149	21	14	184	71,568.64	155	31	3	189	73,513.44	93	5	6	104	40,451.84	11	0	0	11	4,278.56	488	388.96	189,812.48			
111	44122011-FO-T04	FOLDER with tab, Legal	pack	313	45	52	410	175,250.40	371	38	11	420	179,524.80	261	21	11	293	125,239.92	26	0	0	26	11,113.44	1149	427.44	491,128.56			
112	44122008-IT-T01	INDEX TAB	box	7	0	6	13	820.43	79	0	0	79	4,985.69	14	0	0	14	883.54	6	0	0	6	378.66	112	63.11	7,068.32			
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	33	12	5	50	6,344.00	96	0	0	96	12,180.48	7	12	0	19	2,410.72	14	0	0	14	1,776.32	179	126.88	22,711.52			
114	44121716-MA-F01	MARKER, Fluorescent	set	303	28	55	386	16,459.04	596	57	38	691	29,464.24	220	31	57	308	13,133.12	33	0	0	33	1,407.12	1418	42.64	60,463.52			
115	44121708-MP-B01	MARKER, Permanent, Black	piece	1436	239	193	1868	29,140.80	1970	89	203	2262	35,287.20	1015	95	136	1246	19,437.60	141	7	12	160	2,496.00	5536	15.60	86,361.60			
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	577	285	66	928	14,476.80	936	128	101	1165	18,174.00	532	73	77	682	10,639.20	104	0	19	123	1,918.80	2898	15.60	45,208.80			
117	44121708-MP-B03	MARKER, Permanent, Red	piece	286	22	17	325	5,070.00	672	46	102	820	12,792.00	292	39	35	366	5,709.60	37	0	12	49	764.40	1560	15.60	24,336.00			
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	577	99	89	765	7,956.00	902	98	45	1045	10,868.00	558	32	73	663	6,895.20	117	0	0	117	1,216.80	2590	10.40	26,936.00			
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	239	39	20	298	3,099.20	394	54	0	448	4,659.20	171	5	65	241	2,506.40	33	0	0	33	343.20	1020	10.40	10,608.00			
120																													

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
126	44121619-PS-M01	PENCIL SHARPENER	piece	104	14	27	145	30,914.00	160	21	18	199	42,426.80	121	12	0	133	28,355.60	28	0	0	28	5,969.60	505	213.20	107,666.00	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	456	27	60	543	88,096.32	677	67	18	762	123,626.88	248	33	32	313	50,781.12	85	0	0	85	13,790.40	1703	162.24	276,294.72	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	321	19	15	355	97,351.65	448	72	46	566	155,214.18	230	10	0	240	65,815.20	57	0	0	57	15,631.11	1218	274.23	334,012.14	
129	44122101-RU-B01	RUBBER BAND No. 18	box	37	3	16	56	9,260.16	85	5	23	113	18,685.68	36	2	5	43	7,110.48	13	0	0	13	2,149.68	225	165.36	37,206.00	
130	44121905-SP-F01	STAMP PAD, felt	piece	130	26	30	186	7,931.04	99	46	11	156	6,651.84	91	24	4	119	5,074.16	8	0	0	8	341.12	469	42.64	19,998.16	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	1304	150	117	1571	65,353.60	1637	125	71	1833	76,252.80	426	94	27	547	22,755.20	156	16	0	172	7,155.20	4123	41.60	171,516.80	
132	44121615-ST-S01	STAPLER, standard type	piece	794	197	154	1145	166,712.00	1329	143	38	1510	219,856.00	379	48	4	431	62,753.60	92	7	0	99	14,414.40	3185	145.60	463,736.00	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	79	5	5	89	84,970.08	119	19	17	155	147,981.60	26	17	41	84	80,196.48	12	0	1	13	12,411.36	341	954.72	325,559.52	
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	181	36	71	288	13,777.92	228	56	13	297	14,208.48	87	30	4	121	5,788.64	1	0	0	1	47.84	707	47.84	33,822.88	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	328	109	65	502	39,156.00	395	77	7	479	37,362.00	164	17	42	223	17,394.00	23	7	3	33	2,574.00	1237	78.00	96,486.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	1231	150	133	1514	136,986.72	2058	203	623	2884	260,944.32	1423	207	33	1663	150,468.24	226	63	0	289	26,148.72	6350	90.48	574,548.00	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	953.68	5	0	0	5	4,768.40	6	953.68	5,722.08	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	1	0	0	1	1,260.48	1	0	0	1	1,260.48	1	0	0	1	1,260.48	3	1,260.48	3,781.44	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	1	0	1	1,652.56	5	0	0	5	8,262.80	6	0	0	6	9,915.36	5	0	0	5	8,262.80	17	1,652.56	28,093.52	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	3,325.92	3	1,108.64	3,325.92	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	1	0	4	5	4,269.20	0	0	2	2	1,707.68	0	0	13	13	11,099.92	0	0	0	0	0.00	20	853.84	17,076.80	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	2	0	0	2	3,259.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,629.68	3,259.36	
143	14111609-LL-C01	LOSELEAF COVER	bundle	1	0	0	1	794.96	14	1	0	15	11,924.40	9	0	0	9	7,154.64	5	0	0	5	3,974.80	30	794.96	23,848.80	
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	255	65	30	350	13,832.00	214	44	59	317	12,527.84	223	27	3	253	9,998.56	38	0	0	38	1,501.76	958	39.52	37,860.16	
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	106	50	15	171	10,848.24	185	38	23	246	15,606.24	150	35	5	190	12,053.60	37	0	0	37	2,347.28	644	63.44	40,855.36	
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	53	27	42	122	7,359.04	236	14	65	315	19,000.80	148	5	16	169	10,194.08	61	0	0	61	3,679.52	667	60.32	40,233.44	
147	14111514-NB-S02	STENO NOTEBOOK	piece	48	72	68	188	4,496.96	303	27	32	362	8,659.04	45	6	0	51	1,219.92	11	0	0	11	263.12	612	23.92	14,639.04	
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	7459	888	792	9139	1,644,288.88	7962	758	740	8560	1,540,115.20	5266	577	488	6331	1,139,073.52	977	70	34	1081	194,493.52	25111	179.92	4,517,971.12	
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	6652	659	592	7903	1,668,481.36	5942	1087	540	7569	1,597,967.28	4025	759	371	5155	1,088,323.60	1027	123	39	1189	251,021.68	21816	211.12	4,605,793.92	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	12797	2464	536	15797	2,579,334.16	15004	1917	1180	18101	2,955,531.28	10390	1047	300	11737	1,916,417.36	1797	135	160	2092	341,581.76	47727	163.28	7,792,864.56	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	9533	1835	400	11768	2,178,492.16	11618	1352	635	13605	2,518,557.60	7978	658	155	8791	1,627,389.92	1428	129	9	1566	289,897.92	35730	185.12	6,614,337.60	
152	14111531-PP-R01	PAD PAPER, ruled	pad	23	0	0	23	813.28	241	2	0	243	8,592.48	899	0	0	899	31,788.64	53	8	0	61	2,156.96	1226	35.36	43,351.36	
153	14111503-PA-P01	PAPER, parchment	box	530	15	7	552	104,482.56	1602	286	92	1980	374,774.40	56	1	0	57	10,788.96	0	5	20	25	4,732.00	2614	189.28	494,777.92	
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	443	68	84	595	43,316.00	735	29	54	818	59,550.40	334	9	2	345	25,116.00	93	0	30	123	8,954.40	1881	72.80	136,936.80	
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	278	46	50	374	39,284.96	281	64	11	356	37,394.24	263	41	51	355	37,289.20	32	0	0	32	3,361.28	1117	105.04	117,329.68	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	420	97	27	544	15,841.28	539	89	68	696	20,267.52	429	78	37	544	15,841.28	40	8	22	70	2,038.40	1854	29.12	53,988.48	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	2387	453	337	3377	340,671.76	2402	405	151	2958	298,403.04	1795	251	107	2153	217,194.64	289	63	16	368	37,123.84	8856	100.88	893,393.28	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	674	111	82	867	75,741.12	941	124	77	1142	99,765.12	656	76	27	759	66,306.24	88	0	7	95	8,299.20	2863	87.36	250,111.68	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	478	215	31	724	186,734.08	632	153	28	813	209,688.96	430	106	72	608	156,815.36	80	82	13	175	45,136.00	2320	257.92	598,374.40	
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	11	4	0	15	558.15	7	1	0	8	297.68	2	0	0	2	74.42	0	0	0	0	0.00	25	37.21	930.25	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	1	0	0	1	6,947.20	0	0	0	0	0.00	0	0	0	0	0.00	1	6,947.20	6,947.20	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	3	0	0	3	3,378.96	2	0	0	2	2,252.64	3	0	0	3	3,378.96	0	0	0	0	0.00	8	1,126.32	9,010.56	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	3	0	0	3	3,534.96	7	0	0	7	8,248.24	3	0	0	3	3,534.96	0	0	0	0	0.00	13	1,178.32	15,318.16	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	3	0	0	3	2,583.36	7	0	0	7	6,027.84	3	0	0	3	2,583.36	0	0	0	0	0.00	13	861.12	11,194.56	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	3	0	0	3	2,676.96	7	0	0	7	6,246.24	3	0	0	3	2,676.96	0	0	0	0	0.00	13	892.32	11,600.16	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	821	58	41	920	213,348.00	1095	146	102	1343	311,441.70	762	80	54	896	207,782.40	164	0	2	166	38,495.40	3325	231.90	771,067.50	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	735	56	26	817	197,877.40	862	152	94	1108	268,357.60	578	85	58	671	162,516.20	102	6	0	108	26,157.60	2704	242.20	654,908.80	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	738	56	25	819	198,361.80	856	145	100	1101	266,662.20	510	79	54	643	155,734.60	98	6	0	104	25,188.80	2667	242.20	645,947.40	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	724	56	26	806	195,213.00	829	125	73	1027	248,739.40	526	79	53	658	159,367.60	84	6	0	90	21,798.00	2581	242.20	625,118.20	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	8	0	0	8	6,822.40	23	0	0	23	19,614.40	24	0	0	24	20,467.20	10	0	0	10	8,528.00	65	852.80	55,432.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	7	0	0	7																				

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	5	0	5	2,022.80	0	0	0	0	0.00	0	0	0	0	0.00	5	404.56	2,022.80
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	1	0	1	982.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	982.80	982.80
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	1	0	1	982.80	10	0	0	10	9,828.00	10	0	0	10	9,828.00	0	0	0	0	0.00	21	982.80	20,638.80
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	1	0	1	982.80	6	0	0	6	5,896.80	6	0	0	6	5,896.80	0	0	0	0	0.00	13	982.80	12,776.40
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	1	0	1	1,294.80	0	0	0	0	0.00	12	0	0	12	15,537.60	0	0	0	0	0.00	13	1,294.80	16,832.40
42	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	12	0	0	12	16,074.24	0	0	0	0	0.00	12	1,339.52	16,074.24
43	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,339.52	1	1,339.52	1,339.52
45	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB450A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	1	1	3,242.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,242.72	3,242.72
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	1	0	0	1	2,610.40	1	0	0	1	2,610.40	1	0	0					


Item #	Item & Specifications	Measure	Monthly Quantity Requirement																		Final Quantity for the year	Price	Total Amount <small>(for line item)</small>				
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE		
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00	
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00	
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00	
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	7	0	0	7	21,585.20	5	0	0	5	15,418.00	3	0	0	3	9,250.80	15	3,083.60	46,254.00	
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00	
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00	
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00	
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00	
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00	
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00	
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00	
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00	
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	14,393.60	0	0	0	0	0.00	5	2,878.72	14,393.60	
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00	
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00	
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00	
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00	
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	0	0	6	18,208.32	0	0	0	0	0.00	6	3,034.72	18,208.32	
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00	
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	19,656.00	2	9,828.00	19,656.00	
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325X (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00	
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00	
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	1	0	0	1	2,652.00	1	0	0	1	2,652.00	3	0	0	3	7,956.00	5	2,652.00	13,260.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00	
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
10	43233011-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	4530	527	360	5417	32,502.00	5388	361	161	5910	35,460.00	3109	441	120	3670	22,020.00	447	58	24	529	3,174.00	15526	6.00	93,156.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	69	12	4	85	1,190,000.00	110	18	3	131	1,834,000.00	55	4	0	59	826,000.00	11	0	1	12	168,000.00	287	14,000.00	4,018,000.00
3	80141505-TS-003	LAMINATING FILM	pack	501	44	19	564	564,000.00	745	130	48	923	923,000.00	545	54	34	633	633,000.00	45	0	3	48	48,000.00	2168	1,000.00	2,168,000.00
4	80141505-TS-004	STICKER PAPER	pack	326	27	10	393	78,600.00	821	102	53	976	195,200.00	222	29	10	261	52,200.00	58	0	0	58	11,600.00	1688	200.00	337,600.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	668	174	30	872	87,200.00	1487	485	103	2075	207,500.00	466	119	5	590	59,000.00	118	7	0	125	12,500.00	3662	100.00	366,200.00
6	80141505-TS-006	PHOTO PAPER	pack	857	144	71	1072	160,800.00	3048	690	190	3928	589,200.00	799	94	21	914	137,100.00	79	8	0	87	13,050.00	6001	150.00	900,150.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	187	30	8	225	22,500.00	144	13	18	175	17,500.00	92	1	8	101	10,100.00	18	8	0	26	2,600.00	527	100.00	52,700.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	94	0	8	102	20,400.00	509	83	94	686	137,200.00	165	0	40	205	41,000.00	5	0	0	5	1,000.00	998	200.00	199,600.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	1842	885	195	2922	204,540.00	21847	2669	3676	28192	1,973,440.00	2613	350	70	3033	212,310.00	535	0	0	535	37,450.00	34682	70.00	2,427,740.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	6	3	8	17	51,000.00	210	2	0	212	636,000.00	7	2	0	9	27,000.00	2	0	0	2	6,000.00	240	3,000.00	720,000.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	7	1	2	10	250,000.00	18	0	1	19	475,000.00	6	0	0	6	150,000.00	0	0	0	0	0.00	35	25,000.00	875,000.00
12	80141505-TS-012	SMART TELEVISION	unit	91	9	3	103	2,060,000.00	154	15	9	178	3,560,000.00	112	8	2	122	2,440,000.00	11	0	0	11	220,000.00	414	20,000.00	8,280,000.00
13	80141505-TS-013	WHITE BOARD	piece	153	2	1	156	12,480.00	184	11	0	195	15,600.00	130	6	1	137	10,960.00	126	0	0	126	10,980.00	614	80.00	49,120.00
14	80141505-TS-014	MICROPHONE	unit	54	1	0	55	110,000.00	91	24	10	125	250,000.00	22	2	2	26	52,000.00	4	0	0	4	8,000.00	210	2,000.00	420,000.00
15	80141505-TS-015	MEDAL	piece	1188	400	0	1588	238,200.00	33549	2870	7595	44014	6,602,100.00	2080	71	80	2231	334,650.00	600	0	0	600	90,000.00	48433	150.00	7,264,950.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	686	101	35	822	82,200.00	846	71	21	938	93,800.00	522	63	42	627	62,700.00	141	0	0	141	14,100.00	2528	100.00	252,800.00
17	80141505-TS-017	PLASTIC FASTENER	box	444	54	33	531	63,720.00	425	54	9	488	58,560.00	218	71	0	289	34,680.00	59	0	0	59	7,080.00	1367	120.00	164,040.00
18	80141505-TS-018	STEEL FILING CABINET	piece	27	6	13	46	368,000.00	61	1	2	64	512,000.00	31	4	5	40	320,000.00	3	1	0	4	32,000.00	154	8,000.00	1,232,000.00
19	80141505-TS-019	WELLUM BOARD PAPER	pack	2403	549	195	3147	314,700.00	5772	846	583	7201	720,100.00	1397	128	150	1675	167,500.00	914	0	0	914	91,400.00	12937	100.00	1,293,700.00
20	80141505-TS-020	EXTENSION CORD	piece	187	12	2	201	50,250.00	76	25	0	101	25,250.00	59	22	2	83	20,750.00	4	0	0	4	1,000.00	389	250.00	97,250.00
21	80141505-TS-021	PAINT	gallon	101	20	26	147	88,200.00	445	32	41	518	310,800.00	473	76	20	569	341,400.00	19	0	0	19	11,400.00	1253	600.00	751,800.00
22	80141505-TS-022	COLORED PAPER	pack	203	11	8	222	33,300.00	144	23	2	169	25,350.00	111	62	9	182	27,300.00	8	0	0	8	1,200.00	581	150.00	87,150.00
23	80141505-TS-023	BOND PAPER	ream	302	405	0	707	176,750.00	924	209	400	1533	383,250.00	893	456	120	1469	367,250.00	0	5	0	5	1,250.00	3714	250.00	928,500.00
24	80141505-TS-024	PUSH PIN	pack	328	30	48	406	16,240.00	456	71	149	676	27,040.00	255	43	0	298	11,920.00	16	0	0	16	640.00	1396	40.00	55,840.00
25	80141505-TS-025	DOOR MAT	piece	426	68	20	514	25,700.00	441	72	28	541	27,050.00	350	23	55	428	21,400.00	15	0	0	15	750.00	1498	50.00	74,900.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	154	20	0	174	8,700.00	144	10	12	166	8,300.00	67	0	25	92	4,600.00	0	0	0	0	0.00	432	50.00	21,600.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	1893	191	130	2214	88,560.00	3386	254	345	3985	159,400.00	616	45	105	766	30,640.00	246	0	0	246	9,840.00	7211	40.00	288,440.00
28	80141505-TS-028	DEODORANT CAKE	piece	141	0	0	141	7,050.00	91	10	4	105	5,250.00	92	0	0	92	4,600.00	34	0	0	34	1,700.00	372	50.00	18,600.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	20	0	12	32	4,800.00	0	14	10	24	3,600.00	20	2	15	37	5,550.00	30	0	0	30	4,500.00	123	150.00	18,450.00
30	80141505-TS-030	OFFICE CHAIR	piece	18	16	5	39	312,000.00	26	4	0	30	240,000.00	7	1	1	9	72,000.00	2	0	0	2	16,000.00	80	8,000.00	640,000.00
31	80141505-TS-031	MANILA PAPER	pack	458	204	0	662	99,300.00	903	50	8	961	144,150.00	523	38	0	561	84,150.00	0	0	0	0	0.00	2184	150.00	327,600.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	338	27	30	395	59,250.00	346	67	45	458	68,700.00	196	13	10	219	32,850.00	20	7	6	33	4,950.00	1105	150.00	165,750.00
34	80141505-TS-034	MOBILE PHONE	unit	1	1	2	4	40,000.00	8	1	1	10	100,000.00	2	2	1	5	50,000.00	1	1	1	3	30,000.00	22	10,000.00	220,000.00
35	80141505-TS-035	COMPACT DISC	piece	20	0	1	21	1,050.00	256	0	0	256	12,800.00	196												

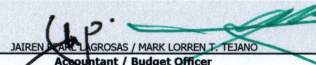
Item #	Specifications	Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
49	80141505-TS-049	LAMINATING MACHINE	unit	21	0	9	30	150,000.00	68	21	37	126	630,000.00	26	0	0	26	130,000.00	2	0	1	3	15,000.00	185	5,000.00	925,000.00			
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	13	0	0	13	130,000.00	10	0	0	10	100,000.00	1	0	0	1	10,000.00	0	0	0	0	0.00	24	10,000.00	240,000.00			
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
A. TOTAL																								P		130,448,614.73			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		13,044,841.47			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		-			
D. GRAND TOTAL (A + B+ C)																								P		143,493,256.20			
E. APPROVED BUDGET BY THE AGENCY HEAD																													
In Figures and Words:																													

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.


Prepared by:


 ELEONOR P. CRUZ
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 JAIREN L. GROSAS / MARK LORREN T. TEJANO
 Accountant / Budget Officer

Approved by:


 EDILBERTO L. OPLENARIA, EdD, MEd
 Head of Office/Agency

Date Prepared: 08/24/2023