



Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City



April 29, 2013

DIVISION MEMORANDUM
No. 42 s. 2013

**COURSE FOR MANAGERS OF LEARNING (CML)
COURSE FOR MANAGERS OF TRAINING (CMT)**

To: Public School District Supervisors
Secondary and Elementary School Administrators
District and Secondary School BSP Coordinators

1. Per BSP Regional Memorandum Nos. 4 & 5 s. 2013 dated April 23, 2013, the field is hereby informed of the conduct of **Course for Managers of Learning** with Camiguin Council as host and **Course for Managers of Training** with Bukidnon Council hosting..
2. Hereunder are the details of each of the training course:

A. Course for Managers of Learners

27 May – June 02, 2013
Province of Camiguin

a. Qualifications:

- Must be currently registered
- Must be in good health as certified by a registered physician
- Have served for at least one year as Wood Badge Holder (Two Beads)

b. Registration fee: An amount of Five Thousand Pesos (Php 5,000.0) shall be collected to each participant, to cover accommodation, meals for the duration of the course, training materials, handouts and other incidental expenses, and must be paid in cash. The amount is chargeable against MOOE or other local fund available subject to the accounting rules and regulations.

c. Reservation Fee: A non-refundable but transferable reservation fee of Two Thousand Pesos (P2,000.00) shall be requisite for acceptance by the EMR-BSP for the course preparation and materials needed.

d. Deadline of Submission of the Application to attend together with the duly accomplished Medical Examination Form and reservation fee to the Regional Office should be later than May 15, 2013.

e. Transportation Expenses: Transportation and other miscellaneous expenses incurred before the start of the course shall be borne by the participants or council from point of origin to the course venue.

f. What to bring : Participants must bring along with them the following items:

1. Current Membership Card
2. A recently photographed ID Picture
3. At least two (2) sets of type "A" uniform (short pants with socks and garter tabs for men and skirt with socks and garter tabs for ladies
4. Reference materials for Basic Training Course

