



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

24 JUNE 2020

DIVISION MEMORANDUM

No. 121 s. 2020

**THE EMOTIONALLY INTELLIGENT LEADER: AN ONLINE PROGRAM OF THE
ASIAN INSTITUTE OF MANAGEMENT (AIM) FOR THE DIVISION EXECOM**

To: **Assistant Schools Division Superintendent**
Chief Education Program Supervisors
Education Program Supervisors
Senior and Junior Education Program Specialists
Division Sections Heads
Project Development Officers
This Division

1. The Department of Education, as a government agency is committed to the employees continuing professional development for personal and professional growth. It is believed that an employee's personal and professional growth positively impacts organizational development and outcomes. Given the growing complexities and challenges in the workplace, organizations need to develop emotionally intelligent leaders who demonstrate self-leadership, and are confident, authentic and engaging.
2. Hence, all members of the Division Executive Committee are directed to participate in a 5-day Live Online Non-Degree Program of the Asian Institute of Management (AIM) School of Executive Education and Lifelong Learning entitled **The Emotionally Intelligent Leader** on **July 6, 8, 10, 13 & 15, 2020**. The learning session starts at 1:30pm to 6:30pm. A 3-hour offline workshop will be done every morning before the start of every learning session.
3. The Emotionally Intelligent Leader Online Program is an experiential and reflective learning program for educators (managers and supervisors) who would like to develop themselves into emotionally intelligent leaders who positively influence and motivate others to get things done. Moreover, this course will allow participants to discover their current level of emotional intelligence and understand how to develop themselves as better leaders, managers and individuals.
4. The intensive character of all AIM program requires full, undivided



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attention of the participants and attendance at all class sessions. For this reason, *participants must be free from any professional or other obligations for the duration of the program.*

5. This leadership training will be attended by the Schools Division Superintendent, Assistant School Division Superintendent, Chief Education Program Supervisors, Education Program Supervisors, Education Program Specialists, Section Heads, and Project Development Officers.

6. A registration fee of Php 25,000 per participant shall be charged to the 2020 Human Resource Training and Development Fund (HRTD Fund) subject to the usual accounting and auditing rules and regulation.

9. The official list of participants is attached to this Division Memorandum for reference. (Enclosure 1)

10. For more details, participants shall coordinate with Irish Karylle D. Monte (SEPS- HRD) or Mark Lorren T. Tejano (Budget Officer).

10. For your information and guidance.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent *lyf*

Encls.: List of Participants

References: *None*

To be indicated in the Perpetual Index
under the following subjects:
PROFESSIONAL DEVELOPMENT
ONLINE TRAINING

SGOD, HRD-i.monte



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OFFICIAL LIST OF PARTICIPANTS
The Emotionally Intelligent Leader: An Online Program of the Asian Institute of Management (AIM)
July 6, 8, 10, 13 & 15, 2020

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