Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

March 21, 2022

DIVISION MEMORANDUM
No. 188 s. 2022

DISSEMINATION OF DEPED MEMORANDUM NO. 17, S. 2022 RE: CONDUCT OF THE EARLY REGISTRATION FOR SCHOOL YEAR 2022-2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Specialists
Public Schools District Supervisors/Districts In-Charge
Public Elementary and Secondary Schools Administrators
All Others Concerned

1. For information and guidance of all concerned, enclosed is a copy of DepEd Memorandum No. 17, s. 2022 entitled **Conduct of the Early Registration for School Year 2022-2023** which shall be conducted from March 25 to April 30, 2022.

2. All Public Elementary, Junior and Senior High Schools are enjoined to undertake Early Registration Activities such as house-to-house campaigns, dissemination of print materials, social media information campaigns, and engagement with parents, barangay officials, civic and people's organizations, and other stakeholders. Each school shall have early registration desks in the school premises manned by individuals tasked to handle the registration. In-person registration through parents or guardians may be allowed in areas under Alert Levels 1-2 provided physical distancing and health and safety protocols are strictly observed.

3. In view of the division's low Net Enrolment Rate of 75.62% in Kindergarten, this Office directs all Public Elementary Schools to map all incoming Kindergarten learners age 5 years old by August 1 and the extension period shall be October 31.

4. Immediate dissemination and strict of compliance with this DepEd Memorandum is directed.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

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BE MORE
Bringing Excellence by Maximizing and Optimizing Resources in Education

Encls.: DepEd Memorandum No. 17, s. 2022

References:

To be indicated in the Perpetual Index
under the following subjects:

EARLY REGISTRATION 2022 PLANNING AND RESEARCH ENROLMENT

SGOD, ELG

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Republic of the Philippines
Department of Education

21 MAR 2022

DepEd MEMORANDUM
No. 017 , s. 2022

CONDUCT OF THE EARLY REGISTRATION FOR SCHOOL YEAR 2022–2023

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
School Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. In preparation for the incoming class opening, the Department of Education (DepEd) announces that the Early Registration for School Year (SY) 2022–2023 shall be conducted **from March 25 to April 30, 2022**, nationwide.

2. As stipulated in DepEd Order (DO) No. 03, s. 2018 or the **Basic Education Enrollment Policy**, all incoming Kindergarten, Grades 1, 7, and 11 learners in all public elementary and secondary schools shall pre-register to allow the Department to make necessary preparations and adjustment of plans for the incoming school year. Grades 2-6, 8-10, and 12 are considered pre-registered and will not need to participate in the early registration. Private schools are encouraged to conduct their respective early registration activities on the same timeframe.

3. Daily updating or encoding in the Early Registration facility in the Learner Information System (LIS) shall be done by every school using the school head or school administrator account. Schools shall utilize the Modified Basic Education Enrollment Form (electronic or printed copies) to ensure that the necessary information in registering incoming Kindergarten, Grades 1, 7, and 11 learners and other data such as preferred learning modality are obtained properly.

4. Schools may also encode in the Early Registration facility the prospective enrollees for other grade levels (e.g., Grades 2-6, 8-10, and 12) based on the previous school enrollment to get the overall picture of the expected enrollees for the next enrollment.

5. In the context of the prevailing COVID-19 public health emergency, the conduct of the early registration shall be done remotely in areas under Alert Levels 3 to 5. In-person registration through parents or guardians may be allowed in areas under Alert Levels 1-2 provided physical distancing and health and safety protocols are strictly observed.

6. School authorities of public and private schools are mandated to strictly implement the kindergarten cut-off age under DO 020, s. 2018, **Amendment to DepEd Order No. 47, s. 2016**.

7. For more information, please contact the **Planning Service-Education Management Information System Division**, 2nd Floor, Teodora Alonzo Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at ps.emisd@deped.gov.ph.

8. Immediate dissemination of this Memorandum is desired.

LEONOR MAGTOLIS BRIONES
Secretary

References:
DepEd Order: (No. 03 and 020, s. 2018)

To be indicated in the Perpetual Index
under the following subjects:

ADMISSION
BASIC EDUCATION
DATA
ENROLLMENT
KINDERGARTEN EDUCATION
LEARNERS
PROGRAMS
SCHOOLS
TEACHERS

JDMC/APA/MPC, DM Conduct of the Early Registration for SY 2022-2023
0071 - March 17, 2022

ANNEX 1

MODIFIED BASIC EDUCATION ENROLLMENT FORM

THIS FORM IS NOT FOR SALE.

School Year: ☐☐☐☐ - ☐☐☐☐

Grade level to Enroll: ☐☐

Check the appropriate box only:

☐ No LRN ☐ With LRN

☐ Returning (Balik-Aral)

INSTRUCTIONS: *Print legibly all information required in CAPITAL letters. Submit accomplished form to the Person-in-Charge/Registrar/Class Adviser. Use black or blue pen only.*

STUDENT INFORMATION

PSA Birth Certificate No. (if available upon registration) _____

Learner Reference No. (LRN) ☐☐☐☐☐☐☐☐☐☐☐☐

LAST NAME ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

FIRST NAME ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

MIDDLE NAME ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

EXTENSION NAME e.g. Jr., III (if applicable)

DATE OF BIRTH (Month/Day/Year) ☐☐ / ☐☐ / ☐☐☐☐ SEX ☐ MALE ☐ FEMALE AGE ____

Belonging to any Indigenous Peoples (IP) Community/Indigenous Cultural Community? ☐ No ☐ Yes If Yes, please specify: _____

Mother Tongue _____

ADDRESS

House Number and Street

_____

Barangay

_____

City/Municipality/Province/Country

_____ Zip Code ☐☐☐☐

PARENT'S/GUARDIAN'S INFORMATION

Father's Name (Last Name, First Name, Middle Name) _____

Mother's Maiden Name (Last Name, First Name, Middle Name) _____

Guardian's Name (Last Name, First Name, Middle Name) _____

Telephone No. _____ Cellphone No. _____

For Returning Learners (Balik-Aral) and Those Who Shall Transfer/Move In

Last Grade Level Completed _____ Last School Year Completed _____

School Name _____ School ID ☐☐☐☐☐☐

School Address _____

For Learners in Senior High School

Semester ☐ 1st Sem ☐ 2nd Sem

Track _____ Strand (if any) _____

Preferred Distance Learning Modality/ies

☐ Modular (Print) ☐ Online ☐ Radio-based instruction ☐ Blended

☐ Modular (Digital) ☐ Educational TV ☐ Homeschooling

I hereby certify that the above information given are true and correct to the best of my knowledge and I allow the Department of Education to use my child's details to create and/or update his/her learner profile in the Learner Information System. The information herein shall be treated as confidential in compliance with the Data Privacy Act of 2012.

_____ _____

Signature Over Printed Name of Parent/Guardian Date

Not for Sale

Republic of the Philippines
Department of Education

19 APR 2018

DepEd ORDER
No. 020 s. 2018

AMENDMENT TO DEPED ORDER NO. 47, S. 2016, OTHERWISE KNOWN AS THE "OMNIBUS POLICY ON KINDERGARTEN EDUCATION," CLARIFYING THAT THE CUT-OFF AGE POLICY IS APPLICABLE TO BOTH PUBLIC AND PRIVATE SCHOOLS AND PROVIDING FOR TRANSITORY PROVISIONS TO ACCOMMODATE KINDER AND GRADE ONE ENROLLEES FOR SY 2018-2019 AND SY 2019-2020 WHO MAY BE AFFECTED BY THIS POLICY, AND FOR OTHER PURPOSES

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Kindergarten and Elementary School Heads
All Others Concerned

1. Republic Act No. (RA) 10157, or the *Kindergarten Education Act of 2012,* declares that it shall be the policy of the State to provide equal opportunities for all children to avail of accessible mandatory and compulsory kindergarten education.

2. RA 10157 and RA 10533, or the *Enhanced Basic Education Act of 2013*, provide that kindergarten education shall mean "one year of preparatory education for children at least five (5) years old as a prerequisite for Grade 1."

3. The Department of Education (DepEd) is vested, under RA 10157, with the authority to regulate the organization, operation and/or implementation of the kindergarten education program of both public and private schools. The DepEd is further charged with the function to oversee and supervise the organization, operation and implementation of the kindergarten education program and exercise authority over the operation of private kindergarten institutions.

4. The kindergarten curriculum is designed to respond to the holistic developmental needs of five (5) year old learners along socio-emotional, values, physical health and motor, aesthetic/creative, mathematics, understanding of the physical and natural environment, language, literacy, and communication. Moreover, the first quarter of the curriculum is designed to strengthen the learners' preparation to meet the Kindergarten learning standards.

5. In view of the foregoing considerations, the Department hereby issues this Order clarifying the applicability of DepEd Order No. 47, s. 2016, or the *Omnibus Policy on Kindergarten Education*, to both public and private schools, thereby amending said Order to read as follows:

A. Item VI.15.A of the enclosure to DepEd Order No. 47, s. 2016 is hereby amended to read as follows:

"VI. Enrolment Procedures

15. All Regional Directors, Schools Division Superintendents, and School Heads of both public and private schools are directed to accept children in accordance with the following guidelines:

A. Age qualification for Kindergarten learners in **both public and private schools** should be five (5) years old by June 1 of every calendar year. However, the school may consider learners entering Kindergarten who will turn five (5) years old by the end of August on the condition that the **Philippine Early Childhood Development (ECD) Checklist must be administered to the learner** prior to the start of the opening of the school year, to ensure that the learner is capable of meeting the expectations of the grade level. Parents may provide documentation and/or certification of the learner's previous Early Childhood Education (ECE) experiences (i.e., preschool, day care, pre-Kindergarten) in addition to the results of the Philippine ECD Checklist.

For schools commencing their school year beyond June, the requirement that Kindergarten learners should be five (5) years old by June 1 and the extension period ending on August 31 shall be adjusted. For schools commencing their school year in July, Kindergarten learners should be five (5) years old by July 1 and the extension period shall be until September 30. For schools commencing their school year in August, Kindergarten learners should be five (5) years old by August 1 and the extension period shall be until October 31."

B. To recognize the right of private schools to impose additional requirements that are consistent with existing laws, rules and regulations, a new Item VI.15.E is hereby added to the enclosure to DepEd Order No. 47, s. 2016, which shall read as follows:

"E. Private schools may impose special or additional admission requirements that are consistent with their right to operate as a private school as provided for under existing laws, rules and regulations. Such additional requirements may include, but not limited to the following:

i. passing of an entrance or qualifying examination;
ii. completing an additional pre-kindergarten program at an earlier age;
iii. passing other kindergarten readiness tools that such private schools may administer; and
iv. such other requirements that private schools may impose not contrary to existing laws, rules and regulations to maintain such private schools' standards."

C. To accommodate Kinder and Grade One enrollees in both public and private schools for School Year (SY) 2018-2019 and SY 2019-2020 who may be affected by this policy, the following transitory provisions are herein provided:

(1) **For SY 2018-2019**:

i. Learners who completed Kindergarten during SY 2017-2018 can enroll in Grade I, provided that they turned five (5) years old within SY 2017-2018;
ii. Learners who will turn five (5) years old within SY 2018-2019 can be accepted to Kindergarten provided they pass the Philippine Early Childhood Development (ECD) checklist.

(2) **For SY 2019-2020**:

i. Learners who completed Kindergarten during SY 2018-2019 can enroll in Grade I, provided that they turn five (5) years old within SY 2018-2019 when they complete Kindergarten;
ii. Incoming Kindergarten must strictly comply with the cut-off age policy stated in DO No. 47, s. 2016, as amended by this DepEd Order.

(3) **For SY 2020-2021**

Both incoming Kindergarten and Grade 1 learners shall strictly comply with the policy as stated under Item VI.15.A of the enclosure to DepEd Order No. 47, s. 2016, as amended by this DepEd Order.

6. DepEd Order No. 47, s. 2016, Memorandum No. DM-CI-2017-00454 dated 11 December 2017 entitled *Clarificatory Guidelines on the Provisions of DepEd Order No. 47, s. 2016 "Omnibus Policy on Kindergarten Education"*, DepEd Order No. 3, s. 2018, and all other DepEd Orders, rules, regulations, issuances, which are inconsistent with this Order, are hereby repealed or modified accordingly.

7. These guidelines shall take effect immediately.

8. Immediate dissemination of and strict compliance with this Order is directed.

LEONOR MAGTOLIS BRIONES
Secretary

References:
DepEd Order (No. 47, s. 2016; No. 3, s. 2018)

To be indicated in the Perpetual Index
under the following subjects:

ADMISSION
ENROLLMENT
KINDERGARTEN EDUCATION
LEARNERS
POLICY
STRAND: Curriculum and Instruction