Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

March 22, 2022

DIVISION MEMORANDUM
No. 191 s. 2022

SUBMISSION OF REQUIREMENTS FOR SPECIAL HARDSHIP ALLOWANCE (SHA) FY 2022

To: Public Schools District Supervisors
Schools Heads and Schools In-Charge
Teaching Personnel
All Others Concerned

1. Pursuant to DepEd Order No. 39 s. 2021 entitled Guidelines on the Provision of Special Hardship Allowance for Public Schools Teachers, this Office directs all concerned to submit required documents for the payment of Special Hardship Allowance for FY 2022 1st Quarter.

2. It is reiterated that per Section V of DepEd Order 39 s. 2021 on General Conditions and Other Eligibility Conditions, the following personnel are eligible for the provision of Special Hardship Allowance (SHA):

a) All teachers in elementary and secondary schools in hardship post as determined by the hardship post index;
b) Multi-grade teachers in pure multi-grade schools;
c) Mobile teachers, and Alternative Learning System (ALS) Coordinators concurrently handling ALS classes; and
d) School heads assigned in hardship post or purely multi-grade schools.

The qualified teachers may either be resident or transient, having permanent or provisional or substitute or temporary appointment.

Section VI, Item 2 paragraph C states: A cluster school head handling two or more hardship post/pure multi-grade schools shall be qualified to receive SHA in proportion to the actual number of days he/she is present in those schools. In no case shall the cluster school head be granted SHA more than the rate as computed in Section 5.5 of the DBM-DepEd JC.

3. For qualified personnel who meet more than one (1) criterion (e.g. a pure MG school is also categorized as a hardship post) the MG teacher shall receive SHA on only one criterion.

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4. The qualified personnel of the eligible for Special Hardship Allowance shall submit the following documentary requirements in three sets (3) sets, Attention: Fely R. Quezon, Administrative Officer II Payroll Section

c) Original copy of Daily Time Record – January 2022 to March 2022
d) Monthly Accomplishment Report signed by the school head with contact nos. of teaching personnel
e) Certified Copy of School Form 4 (SF4) from January 2022 to March 2022 for Purely Multigrade Schools

5. The following dates are deadlines of quarterly submission of requirements as follows:

- 1st Quarter - April 15, 2022
- 2nd Quarter - July 15, 2022
- 3rd Quarter - October 14, 2022
- 4th Quarter – December 15, 2022

6. Enclosed are List of Hardship Post Schools per Annex A of DepEd Order No. 39, s. 2021 and Updated List of Purely Multigrade Schools in the division for reference.

7. Strict of compliance with this DepEd Memorandum is directed.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Encls.: List of Hardship Post Schools and List Purely Multigrade Schools

References: DepEd Order No. 39, s.2021

To be indicated in the Perpetual Index
under the following subjects:

SPECIAL HARDSHIP ALLOWANCE BENEFITS

SGOD, ELG

Annex A

List of Hardship Post Schools

**Source of data: EBEiS SY 2019-2020*

No.	Level	School ID	School Name	Region	Division	District	Municipality	Barangay	Modified Curricular Offering	Hardship Index (HI) Score
2915	ES	127295	Durias Elementary School	Region X	Misamis Occidental	Bonifacio West	BONIFACIO	BOLINSONG	Purely ES	0.49
2916	JHS	304046	Nueva Vista National High School	Region X	Misamis Occidental	Calamba	DON VICTORIANO CHIONGBIAN	NUEVA VISTA (MASAWAN)	JHS with SHS	0.59
2917	SHS	304046	Nueva Vista National High School	Region X	Misamis Occidental	Calamba	DON VICTORIANO CHIONGBIAN	NUEVA VISTA (MASAWAN)	JHS with SHS	0.63
2918	JHS	315211	Lampasan Integrated School	Region X	Misamis Occidental	Calamba	DON VICTORIANO CHIONGBIAN	LAMPASAN	JHS with SHS	0.45
2919	SHS	315211	Lampasan Integrated School	Region X	Misamis Occidental	Calamba	DON VICTORIANO CHIONGBIAN	LAMPASAN	JHS with SHS	0.49
2920	ES	127360	Balongkot ES	Region X	Misamis Occidental	Concepcion	CONCEPCION	BAGONG NAYON	Purely ES	0.61
2921	ES	127362	Debaloy ES	Region X	Misamis Occidental	Concepcion	CONCEPCION	UPPER DAPITAN	Purely ES	0.56
2922	ES	127364	Malvar ES	Region X	Misamis Occidental	Concepcion	CONCEPCION	MALIGUBAAN	Purely ES	0.39
2923	ES	127366	Marugang Elementary School	Region X	Misamis Occidental	Concepcion	CONCEPCION	MARUGANG	Purely ES	0.59
2924	ES	127368	New Casul ES	Region X	Misamis Occidental	Concepcion	CONCEPCION	NEW CASUL	Purely ES	0.52
2925	ES	127369	Pogan ES	Region X	Misamis Occidental	Concepcion	CONCEPCION	POGAN	Purely ES	0.51
2926	ES	127370	San Francisco ES	Region X	Misamis Occidental	Concepcion	CONCEPCION	BAGONG NAYON	Purely ES	0.68
2927	ES	127371	Soso-on Elementary School	Region X	Misamis Occidental	Concepcion	CONCEPCION	SOSO-ON	Purely ES	0.54
2928	ES	127375	Bag-ong Clarin ES	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	BAGONG CLARIN	Purely ES	0.74
2929	ES	127377	Gandawan ES	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	GANDAWAN	Purely ES	0.67
2930	ES	127378	Lake Duminagat Elementary	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	LAKE DUMINAGAT	Purely ES	0.7
2931	ES	127379	Lampasan Integrated School	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	LAMPASAN	Purely ES	0.4
2932	ES	127380	Liboron Elementary School	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	LIBORON	Purely ES	0.67
2933	ES	127381	Maramara ES	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	MARAMARA	Purely ES	0.51
2934	ES	127383	Nueva Vista ES	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	NUEVA VISTA (MASAWAN)	Purely ES	0.63
2935	ES	127384	Petianan ES	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	PETIANAN	Purely ES	0.56
2936	ES	127385	Tuno ES	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	TUNO	Purely ES	0.4
2937	ES	201019	Sitio Piduan Annex ES	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	LALUD	Purely ES	0.53
2938	ES	501638	Petianan Integrated School	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	PETIANAN	ES and JHS	0.71
2939	JHS	501638	Petianan Integrated School	Region X	Misamis Occidental	Don Victoriano	DON VICTORIANO CHIONGBIAN	PETIANAN	ES and JHS	0.55
2940	ES	127389	Carmen Annex PS	Region X	Misamis Occidental	Jimenez	JIMENEZ	CARMEN	Purely ES	0.55
2941	JHS	501654	Carmen Integrated School	Region X	Misamis Occidental	Jimenez	JIMENEZ	CARMEN	ES and JHS	0.52
2942	ES	127618	Lapu-Lapu ES	Region X	Misamis Oriental	Balingasag South (Balingasag District)	BALINGASAG	CAMUAYAN	Purely ES	0.41
2943	ES	127643	Impadiding ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MINALWANG	Purely ES	0.56
2944	ES	127648	Linandang ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MALAGANA	Purely ES	0.41
2945	ES	127651	Malagana ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MALAGANA	Purely ES	0.49
2946	ES	127653	Mandalawat ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MINALWANG	Purely ES	0.4
2947	ES	127666	Tipolohon ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	TIPOLOHON	Purely ES	0.5
2948	ES	201512	Lakbangan ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MINALWANG	Purely ES	0.7
2949	ES	500524	Minalwang ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MINALWANG	ES and JHS	0.38
2950	JHS	500524	Minalwang ES	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MINALWANG	ES and JHS	0.38
2951	ES	501162	Malunsagay IS	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MINALWANG	ES and JHS	0.6
2952	JHS	501162	Malunsagay IS	Region X	Misamis Oriental	Claveria II (Claveria District)	CLAVERIA	MINALWANG	ES and JHS	0.6
2953	ES	127776	Cadena De Amor ES	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	TULANG (CADENA DE AMOR)	Purely ES	0.39
2954	ES	127778	Damayohan ES	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	DAMAYUHAN	Purely ES	0.39
2955	ES	127782	Kauswagan ES	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	KAUSWAGAN	Purely ES	0.38
2956	ES	127787	Mindulao ES	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	MINDULAO	Purely ES	0.39
2957	ES	127793	Tibon-Tibon ES	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	TIBON-TIBON	Purely ES	0.4
2958	JHS	315322	Damayuhan NHS	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	DAMAYUHAN	Purely JHS	0.43

Annex A

List of Hardship Post Schools

**Source of data: EBEiS SY 2019-2020*

No.	Level	School ID	School Name	Region	Division	District	Municipality	Barangay	Modified Curricular Offering	Hardship Index (HI) Score
2959	ES	500845	Cabalawan IS	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	CABALAWAN	ES and JHS	0.44
2960	JHS	500845	Cabalawan IS	Region X	Misamis Oriental	Magsaysay I (Magsaysay District)	MAGSAYSAY (LINUGOS)	CABALAWAN	ES and JHS	0.4
2961	ES	127779	Gumabon ES	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	GUMABON	Purely ES	0.47
2962	ES	127781	Katipunan ES	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	KATIPUNAN	Purely ES	0.47
2963	ES	127788	Pag-Asa ES	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	PAG-ASA	Purely ES	0.4
2964	ES	127794	Tinaan ES	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	TINAAN	Purely ES	0.47
2965	JHS	315313	Gumabon NHS	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	GUMABON	Purely JHS	0.43
2966	ES	500923	Tama IS	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	TAMA	ES and JHS	0.55
2967	JHS	500923	Tama IS	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	TAMA	ES and JHS	0.55
2968	JHS	501031	Abunda IS	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	ABUNDA	ES and JHS	0.37
2969	JHS	501032	Artadi IS	Region X	Misamis Oriental	Magsaysay II (Magsaysay District)	MAGSAYSAY (LINUGOS)	ARTADI	ES and JHS	0.39
2970	ES	501037	Malibato IS	Region X	Misamis Oriental	Manticao	MANTICAO	UPPER MALUBOG	ES and JHS	0.38
2971	ES	500403	Sebucal IS	Region X	Oroquieta City	Southeast District II	OROQUIETA CITY (Capital)	SEBUCAL	ES and JHS	0.45
2972	JHS	500403	Sebucal IS	Region X	Oroquieta City	Southeast District II	OROQUIETA CITY (Capital)	SEBUCAL	ES and JHS	0.45
2973	ES	204021	Maugat ES	Region XI	Compostela Valley	Compostela	COMPOSTELA	PANANSALAN	Purely ES	0.42
2974	ES	128324	Sta. Emilia ES	Region XI	Compostela Valley	Laak	LAAK (SAN VICENTE)	SANTA EMILIA	Purely ES	0.37
2975	ES	131139	Katipunan ES	Region XI	Compostela Valley	Laak	LAAK (SAN VICENTE)	EL KATIPUNAN	Purely ES	0.45
2976	ES	128347	Elizalde ES	Region XI	Compostela Valley	Maco North	MACO	ELIZALDE (SOMIL)	Purely ES	0.39
2977	ES	128361	Singanan ES	Region XI	Compostela Valley	Maco North	MACO	LIBAY-LIBAY	Purely ES	0.38
2978	JHS	304186	Elizalde NHS	Region XI	Compostela Valley	Maco North	MACO	ELIZALDE (SOMIL)	JHS with SHS	0.39
2979	SHS	304186	Elizalde NHS	Region XI	Compostela Valley	Maco North	MACO	ELIZALDE (SOMIL)	JHS with SHS	0.39
2980	ES	128523	Pagsabangan ES	Region XI	Compostela Valley	New Bataan	NEW BATAAN	PAGSABANGAN	Purely ES	0.4
2981	ES	501366	Pongpong Integrated School	Region XI	Compostela Valley	New Bataan	NEW BATAAN	ANDAP	ES and JHS	0.44
2982	JHS	501366	Pongpong Integrated School	Region XI	Compostela Valley	New Bataan	NEW BATAAN	ANDAP	ES and JHS	0.44
2983	ES	132406	Cabagaayan Elementary School	Region XI	Davao City	Binugao	DAVAO CITY	SIBULAN	Purely ES	0.53
2984	ES	108181	Alon Elementary School	Region XI	Davao City	Malabog	DAVAO CITY	MALABOG	Purely ES	0.48
2985	ES	501061	Malamboon Integrated School	Region XI	Davao City	Malabog	DAVAO CITY	MALABOG	ES and JHS	0.37
2986	ES	501403	Betan Integrated School	Region XI	Davao City	Malabog	DAVAO CITY	MALABOG	ES and JHS	0.46
2987	ES	108399	Lapinig Elementary School	Region XI	Davao City	Marilog	DAVAO CITY	MARILOG	Purely ES	0.41
2988	ES	129628	Pegalongan Elementary School	Region XI	Davao City	Marilog	DAVAO CITY	MALAMBA	Purely ES	0.55
2989	ES	129632	Sumilop Elementary School	Region XI	Davao City	Marilog	DAVAO CITY	MARILOG	Purely ES	0.39
2990	ES	132999	Gilun Elementary School	Region XI	Davao City	Marilog	DAVAO CITY	MARILOG	Purely ES	0.41
2991	ES	133182	Kabangbang Elementary School	Region XI	Davao City	Marilog	DAVAO CITY	GUMITAN	Purely ES	0.47
2992	JHS	305656	Mabuhay National High School	Region XI	Davao City	Marilog	DAVAO CITY	MARILOG	Purely JHS	0.39
2993	JHS	305590	Tapak National High School	Region XI	Davao City	Paquibato	DAVAO CITY	TAPAK	Purely JHS	0.43
2994	JHS	500846	Rizal Integrated School	Region XI	Davao del Norte	Asuncion	ASUNCION (SAUG)	BINANCIAN	ES and JHS	0.37
2995	ES	128647	Aninipot ES	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.38
2996	ES	204511	Banualay Elementary School	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.74
2997	ES	204521	Taongatok Elementary School	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.37
2998	ES	204522	Tiapo Elementary School	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.44
2999	ES	204524	Luno-Luno Primary School	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.45
3000	ES	204525	Maguimon Elementary School	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.56
3001	ES	204526	Mansalinao Elementary School	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.52
3002	ES	204529	Ngan Elementary School	Region XI	Davao del Norte	Kapalong East	KAPALONG	GUPITAN	Purely ES	0.49

Enclosure 2: Updated List of Purely Multigrade Schools				
Legislative	**District**	**ID**	**School Name**	**No. of Teachers* entitled to SHA**
1	BALINGASAG CENTRAL	127618	**Lapu-Lapu ES*** **	2
1	BALINGASAG NORTH	127614	Kibalus ES	3
1	BALINGASAG SOUTH	127612	Gumpot ES	2
1	BALINGASAG SOUTH	127631	Upper Hermano ES	3
1	BALINGOAN	201509	Dahilig ES	3
1	BALINGOAN	127878	Kabangasan ES	3
1	KINOGUITAN	201506	Kalitian ES	3
1	KINOGUITAN	500522	Kabulakan IS	3
1	LAGONGLONGS	127745	Kamansi ES	2
1	MAGSAYSAY 1	127776	**Cadena De Amor ES*** **	3
1	MAGSAYSAY 2	127782	**Kauswagan ES*** **	3
1	MEDINA SOUTH	127830	Sidlakan ES	3
1	SALAY	127852	Bunal ES	3
1	SALAY	127857	Matampa ES	3
1	SUGBONGCOGON	127724	Kaulayanan ES	3
1	SUGBONGCOGON	127734	Nabataan ES	3
1	SUGBONGCOGON	127729	Kitambis ES	3
1	SUGBONGCOGON	127732	Mimbuahan ES	3
1	SUGBONGCOGON	127736	Silad ES	3
1	TALISAYAN	127876	Bugdang ES	3
1	TALISAYAN	127877	Carmen ES	2
1	TALISAYAN	127882	Luyong Baybayon ES	3
1	TALISAYAN	127884	Magkarila ES	3
2	ALUBIJID	201503	Lonsi ES	3
2	ALUBIJID WEST	127594	Sikiton ES	3
2	CLAVERIA WEST	127644	Kalawitan ES	3
2	CLAVERIA WEST	127662	Punong ES	3
2	CLAVERIA CENTRAL	201510	Mainantang ES	3
2	CLAVERIA NORTH EAST	130200	Aligodon Higaonon Tulogan Nauhanan	3
2	CLAVERIA NORTH EAST	127643	**Impadiding ES*** **	3
2	CLAVERIA NORTH EAST	127643	**Impadiding ES - Sitio Kalhaan ES**	2
2	CLAVERIA NORTH EAST	201512	**Lakbangan ES**** **	2
2	CLAVERIA NORTH EAST	127653	**Mandalawat ES*** **	2
2	CLAVERIA NORTH EAST	127654	Man-Ibay ES Sitio San Roque ES	3
2	INITAO SOUTH	127684	Casilihon ES	3
2	LIBERTAD	127768	Taytayan ES	3
2	MANTICAO	127800	Digkilaan ES	3

2	MANTICAO	127801	Dunque ES	2
2	MANTICAO	127810	San Isidro ES	3
2	MANTICAO	127811	Suminanap ES	2
2	NAAWAN	127931	Macabagla ES	3
2	NAAWAN	127936	Pasagdihon ES	3
2	OPOL WEST	127844	Megdaha ES	3

Note: Purely Multi-grade (MG) School refers to a school that solely offers combined classes of two or more grade levels based on submitted School Form 4 (SF4). A teacher teaching kindergarten class only is excluded from SHA.

* The above list is subject change in case of additional deployment of teacher/s. The list of teachers shall be verified through submission of Certified Copy of School Form 4 (SF4)
***Multi-Grade teacher shall receive SHA on only one criterion