Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

April 19, 2022

DIVISION MEMORANDUM
No. 220, s. 2022

2022 DIVISION RESEARCH CONGRESS

TO :

Members, Schools Division Research Committee
Education Program Supervisors
PS District Supervisors/Districts in-charge
District Research Coordinators
Schools Research Coordinators
Prospective Research Presenters
This Division

1 The Schools Division of Misamis Oriental-Region 10, through the Planning and Research Unit of the Schools Governance and Operations Division and the Curriculum Implementation Division will hold the 2022 Division Research Congress on May 5, 2022 on the venue which will be announced in a separate memorandum.

2 The said congress will be highlighted by Oral and Poster Research presentations of the schools' districts' winners from each of the following themes: Theme 1-Teaching and Learning (English, Science, Mathematics, SHS Core, SHS Applied, SHS Specialized, Theme 2-Child Protection, Theme 3-Human Resource Development and Theme 4-Governance. The official presenters from the respective schools' districts must be duly endorsed by the PS District Supervisors/Districts in-charge.

3 The participants to this activity are the Schools Division Superintendent, Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors, PS District Supervisors/Districts in-charge, Education Program Specialists, select School Heads, Schools District Research Coordinators, research presenters in oral and poster category, and panelists. Research coordinators from Private schools are also encouraged to attend as participants.

4 Participants are directed to register online a day before the said congress at a registration link which will be disseminated in the group chat.

Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph

SULONG EduKALIDAD

5 Meals, materials, token, honoraria of guests as panel of reactors, transportation fares, printing of program and compilation of research abstracts (oral and poster), and other incidental expenses shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.

6 The following attachments provide the details of the activity:

Attachment 1	-	Research Congress Guidelines
Attachment 2	-	Registration Form
Attachment 3	-	Distribution of Participants
Attachment 4	-	Proforma of Research Entry
Attachment 5	-	Indicative Schedule
Attachment 6	-	Working Committees

7 For more details and other information, please contact the Planning and Research Unit at the mobile phone number 09777206233.

8 Immediate and wide dissemination of this memorandum is hereby enjoined.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

ATCH: As stated

Reference: DO No. 16, s. 2017

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE RESEARCH

jsdp/nrl/sgod/cid/egd/mta-lindo

Attachment No. 1 to Division Memorandum No. _____ , s. 2022

GUIDELINES

1. Oral and poster presenters are required to submit their research abstracts on or before May 2 to lindo.cayadong@deped.gov.ph

2. Entries in both oral and poster presentations shall be submitted in three (3) hard copies on the abovementioned date, properly labelled using the Research Proporma (Enclosure No. 3), duly endorsed by the PS District Supervisor/District in-charge.

3. Research papers under the Basic Education Research Fund (BERF) shall also be considered for the presentation.

4. Hereunder are the expected number/s of research entries (Oral and Poster) for the presentation.

Theme 1	_	Teaching and Learning	34 entries
Theme 2	_	Child Protection	34 entries
Theme 3	_	Human Resource Development	34 entries
Theme 4	_	Governance	34 entries

Theme 1 _ Teaching and Learning

English
Science
Mathematics
SHS Core
SHS Applied
SHS Specialized

Subject areas mentioned shall be applied in elementary, junior and senior high schools

Theme 2	_	Child Protection (e.g. Teenage Pregnancy, Career Guidance)
Theme 3	_	Human Resource Development
Theme 4	_	Governance

Cross cutting themes such as Career Guidance, Disaster Risk Reduction Management (DRRM), Gender and Development (GAD), and Inclusive Education shall belong to Governance.

5. Screening of research papers at the divisional and district level shall be done using these criteria:

Action/Basic Research

a. Full Research in Hard Copy	**60 %**		
Rationale		10%	
Research Questions			10%
Related Literature		10%	
Research Methods		25%	
Discussion of Results and Recommendations			15%
Advocacy		10%	
Utilization		10%	
References		10%	
Total		**100%**	
b. Oral Presentation		**40%**	
Organization			40%
Reasoning		30%	
Delivery		20%	
Stage Presence		10%	
Total		**100%**	

6. The following time frame for oral presentation shall be strictly observed during the simultaneous breakout sessions:

a. 5-8 minutes oral presentation
b. 3 minutes per panel reactor for Q and A

7. The panel of reactors shall give recommendations on how the research findings can be replicated or utilized for policy directions, enhancement of existing programs, and policy formulation for innovative educational reforms.

A Guide to Giving Constructive Feedback on Presentations

1. Explicitly identify and positively reinforce what was done well by the presenter.
2. Be helpful and be careful not to show how perspective and superior you are; always be on the presenter's side.
3. Give specific and clear feedback, not general or vague.
4. Prioritize your feedback – focus on the most important areas you have observed in the presentation.
5. Frame your feedback in terms of the presenter's sharing; don't explain what you have done in a similar situation in your area.
6. Offer feedback as a personal perception, not as "the truth".
7. Avoid using the words like "but", "however", and "no offense". Any of these washes away any goodwill you created by acknowledging the goodness of what the presenter did in his/her school or classroom. These words might also raise defensive walls before the person has even had a chance to listen to what you are about to say.

8. End up a goal to provide additional information and build on what they have already achieved, and offer constructive feedback to the presenter for continuous improvement.

Reference:

file:///C:/Users/DepEd%20PC1/Desktop/2019showcasejudgingpacket.pdf

Attachment No. 2 Division Memorandum No. _____ s. 2022

REGISTRATION FORM
(in excel file)

District: _____

Name (Surname, First Name, M.I.)	**Position**	**School**	**Mobile Phone Number**	**DepEd Email**	**Theme**

Prepared by:

_____
Signature over Printed Name
District Research Coordinator

Certified true and correct:

_____
Signature over Printed Name
PS District Supervisor/PS District in-charge

Attachment No. 3 to Division Memorandum No. _____ s. 2022

PROPORMA FOR RESEARCH ENTRY

Title:
_____
_____

Research Type:
_____Action Research
_____Basic Research
Research Proponent: _____
Position: _____
District: _____
Category:
_____ Elementary
_____ Junior High School
_____ Senior High School

Oral Presentation: Kindly check (/)

□ Theme 1 - Teaching and Learning

□English
□Science
□Mathematics
□SHS Core
□SHS Applied
□SHS Specialized

□ Theme 2 - Child Protection
□ Theme 3 - Human Resource Development
□ Theme 4 - Governance

FULL VERSION OF THE RESEARCH MANUSCRIPT

Action Research – not exceeding 4,000 words
Basic Research- not exceeding 6,000 words

Endorsed by: (Schools District Research Committee)

Attachment No. 4 to Division Memorandum No. _____ s. 2022

SUGGESTED ACTIVITIES/TIMELINES IN PREPARATION OF THE ACTIVITY

Activities	Date/s	Expectations
Conduct of Virtual Division Pre-work Conference of all District Research Coordinators	April 25, 2022	All District Research Coordinators shall meet (in virtual mode) in order to discuss concerns in preparations to the 2022 Division Research Congress
Conduct of Districts Research Congress/Selection of Official District Research Presenters to the 2022 Division Research Congress	April 25-29, 2022	All Districts shall choose from the dates to conduct a district level research congress to identify researcher-presenters to the division level
Online Submission of Research Abstracts to SDO (online drive shall be posted at DepEd MisOr Research Group)	April 29, 2022	Research abstracts are to be uploaded in the google drive.

Attachment No. 5 to Division Memorandum No. _____ s. 2022

INDICATIVE SCHEDULE
May 5, 2022

Time		
8:00 am to 9:15 am	**Opening Program**	
	Prayer	AVP
	National Anthem	AVP
	Statement of Purpose	Sheilla B. Diango Principal I
	Opening Remarks	Erlinda G. Dael, PhD, CESE Assistant Schools Division Superintendent Chair, Schools Division Research Committee
9:15 am to 12:00 noon	Paper Presentations	
	NOON BREAK	
1:00 pm to 3:00 pm	Paper Presentations	
3:00 pm to 4:00 pm	Closing Program	Don Dhevid F. Labis

Attachment No. 6 to Division Memorandum No. _____ s. 2022

WORKING COMMITTEES

Committees	**Personnel involved**	**Tasks**
Overall Head, TWG	Chair: Lindo M. Cayadong Co-Chair: Sheilla B. Diango Member: Eman A. Lachica Mary Ann T. Cagubcub	•Prepares the following documents relative to the conduct of the activity: Activity Design Division Memorandum Proposed Budget Composition of Working Committees •Coordinates the arrangement of venue •Invites and attends to the needs of the resource persons relative to the activity •Prepares terminal report of the activity •Troubleshoots problem areas
Program and Invitation	Chairman: Eman A. Lachica Co-chair: Mary Ann T. Cagubcub Member: Leslie T. Boles	•Prepares opening and closing programs •Invites resource persons and delivers letters of invitation to the concerned persons •Coordinates with the registration committee on the number of participants per division
Registration	Chair: Alidangie S. Gabe Co-Chair: Maicar S. Pabatao Member: Gladys S. Salvador	•Ensures that all participants are registered •Prepares registration Form •Prepares Certificates of Appearance, Participation and Recognition •Takes charge of the registration of participants •Submits daily attendance to the overall TWG •Distributes kits to the participants
Secretariat/Documentation	Overall Chair: Eman A. Lachica Co-Chair: Maricar S. Pabatao Teaching and Learning English	•Documents the day to day activities •Coordinates with the registration committee •Documents the proceedings of the opening program, breakout sessions, and closing program

	Chair: Gladys S. Banac Co-Chair: Ave J. Sabanal Science Chair: Lilian B. Salan Co-Chair: Kenny Vale Bacarro Mathematics Chair: Gines C. Cacayan Co-chair: Imelda Baguio SHS Core Chair: Richard M. Oco SHS Applied Chair: El S. Mainit SHS Specialized Analiza M. Chu Theme 2 Child Protection Gessabel Matugas Theme 3 Human Resource Development Chair: Dahlia Bongcayao Theme 4 Chair: Jovanni G. Bongcayao	•Submits the minutes/report on the proceedings.
Awards	Chair: Emelda S. Arabala Co-Chair: Angel Bahian Member: Elvy T. Nahial	•Prepares the awards on certificates of recognition •Prepares and takes charge of the certificates of participation/appearance of the participants.
Facilities, Sound System, Hall Preparation	Chair: Freddiejun T. Delig Co-Chair: Karl Joseph T. Noriga Member: Paul Saa	•Takes charge of the ICT, sound system and other related functions •Takes charge of the power point presentations of the research presenters •Ensures the availability of the projectors, laptops and sound system in the breakout sessions

Multimedia	Overall Chair: Freddiejun T. Delig	•Takes charge of the ICT, sound system and other related functions •Takes charge of the power point presentations of the research presenters •Ensures the availability of the projectors, laptops and sound system in the breakout sessions •Ensures that two projectors are assigned theme
Supplies, Materials and Kit	Chair: Eleonor P. Cruz Co-Chair: Arnil T. Caracho	•Issues conference kits •Reproduces materials and handouts •Prepares and packs materials needed in the conference
Food	Chair: Cindy Joy S. Dela Peña Co-Chair: Eva S. Dela Peña Members: Mercy T. Aguilar	•Ensures that food is served on time. •Facilitates in the provision of water and coffee station with dispensers and cups •Observes proper food sanitation
Finance	Chair: Elmar G. Anoc, CPA Co-Chair: Mark Lorren T. Tejano Members: Marissa D. Jadap	•Settles obligation incurred for the activity
Evaluation	Chair: Danny A. Asio Co-Chair: Gerry P. Madrid Member: Kim Eric S. Lubguban	•Prepares evaluation tool •Prepares documentation and evaluation report.
Session Facilitators	Theme 1 Teaching and Learning English Cherry Mae T. Amarga Science Aris A. Rusiana Mathematics Anelito B. Callo SHS Core Karen R. Sayson SHS Applied Vanessa P. Jampit	•Facilitates the session on the concerned theme •Takes charge of the hard copies/soft copies of research papers of the theme •Reads the mechanics of the presentation •Introduces the panelists for the presentation •Ensures efficient time management in the conduct of oral presentation by providing time facility in each identified venue during the parallel/breakout sessions •Sets the time of the presentation

	SHS Specialized Jaime Acuram Theme 2 Child Protection Theme 3 Human Resource Development Careen Abeabe Theme 4 Governance Manuela Rebullos	•Gives an indication that the time interval that had been set has expired.
Logistics	Chair: Andrian F. Tecson Co-Chair: Jefferson C. Cena Member: Jeila Mei S. Caburatan	•Facilitates the overall activity flow involving participants, resource speakers and visitors.
Session Managers	Theme 1 Teaching and Learning English Gladys S. Banac Science Lilian B. Salan Mathematics Gines C. Cacayan SHS Core Rhodora L. Gallares SHS Applied Cheryl D. Ubalde SHS Specialized Christy G. Dablo Theme 2 Child Protection Rhodora L. Gallares Theme 3 Human Resource Development Irish Karylle D. Monte Theme 4 Mary Ann T. Cagubcub	•Ensures completeness of the resources/facilities needed for the breakout session. •Introduces the session, presenters, facilitators, and other staff. •Keeps the session moving as scheduled.
Program Officer	Don Dhevid F. Labis	•Takes charge of the opening and closing programs

Production of Division Research Journal	Chair: Joan P. Conag Co-Chair: Genevieve P. Carmona Members: All District Research Coordinators	•Takes charge in the retrieval, collation and organization of all the research abstracts submitted online. •Takes charge in the printing and reproduction of the 2022 Division Research Congress Abstracts