Republic of the Philippines
Department of Education
DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM
No. 360, s, 2018

To : Public School District Supervisors
Public Elementary School Heads
Public Secondary School Heads

From: **RANDOLPH B. TORTOLA**
Schools Division Superintendent

Subject: **2018 DIVISION TRAINING ON CONTINGENCY PLANNING FOR SCHOOLS**

Date: **JULY 4, 2018**

1. In light of the need to strengthen the preparedness of every school and respond in times of disasters, DepEd - Division of Misamis Oriental shall conduct a one-day Division Training on Contingency Planning for Schools on **July 23, 2018, 8 AM**. Venue is to be set.

2. The participants for this training are the following School District Supervisors and School Heads listed in the Enclosure A.

3. This activity aims to equip the School Heads in this Division with knowledge and skills in order to ensure provision of education in times of emergencies.

4. All Public School District Supervisors are directed to bring their respective compiled School Based DRRM Plan of their are of responsibility for revision and evaluation.

5. Meals and venue shall be charged to DRRM funds while traveling and other incidental expenses of the participants shall be charged against School MOOE funds subject to the usual accounting and auditing procedures, rules and regulations.

6. Only AM snacks and lunch shall be served during the activity.

7. Immediate dissemination of this Memorandum is required.

LIST OF PARTICIPANTS

Distrit	No.	Names	Signature
ALUBIJID	1	**PSDS GERRY G. FABRIA SR**	
	2	Janice Lourdes S. Resurreccion, Lumbo ES	
	3	Rex M. Roxas, ANCHS	
	4	Lisa G. Akut, Calatcat ES, Alubijid	
BALINGASAG NORTH	5	**PSDS DAYLINDA O. VEQUISO**	
	6	Virgo Joel R. Zapico, Balingasag CS	
	7	FAUSTINO BADILLA, SINHS	
	8	OSCAR SABUGAA, Cala-cala ES	
BALINGASAG SOUTH	9	ARNE G. LADICA, Baliwagan ES	
	10	BELEN G. ZAPORTIZA,ROSARIO NHS	
	11	MA. FIDELA C. SALVADOR,BALIWAGAN CS	
CLAVERIA 1	12	**PSDS EVA C. GUILARAN**	
	13	Edwin V. Amparo, Claveria CS	
	14	Jose L. Ambonglay, Hinaplanan NHS	
	15	Vincent L. Valde, Jr., Anei ES	
CLAVERIA 2	16	**PSDS MARCEL J. TAGALOGON**	
	17	Lilibeth C. Baco, Luna ES	
	18	Anelito Callo, Malagana NHS	
	19	Gerum O. Salatan, Aposkahoy I & II ES	
INITAO	20	**PSDS RIC D. GABE**	
	21	SAMSON Z. BARTOLABA, Initao CS	
	22	ADEFER B. CAÑO, INITAO NCHS	
JASAAN	23	**PSDS EVAH B. ENTUSIASMO**	
	24	Reynaldo Vega Magan, Aplaya ES	
	25	Bavecyl T. Badilla, Bobontugan NHS	
KINOGUITAN	26	**PSDS NESTOR U. LOFRANCO**	
	27	Rodulfo C. Atchedillo, Jr., Biray ES	
	28	Leonor D. Cagalawan, Esperanza NHS	
LAGONGLONG	29	**PSDS CYDEL P. VALMORES**	
	30	Ferdinand F. Ubalde, Kauswagan ES	
	31	Edwin Z. Delig, Lumbo NHS	

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LIST OF PARTICIPANTS

Distrit	No.	Names	Signature
LAGUINDINGAN	32	**PSDS IMELDA P. GALARRITA**	
	33	LIMWELL L. CABASAN, SINAI ES	
	34	NANETTE M. TEDLOS, KIBAGHOT NHS	
LIBERTAD	35	**PSDS JOYLITO O. VILLASTIQUE**	
	36	ALLEN O. KILAT, Kimalok ES	
	37	ALMA P. INZO, Matangad NHS	
LUGAIT	38	**PSDS MARIA LEALOU C. FABRIA**	
	39	ALIDANGIE GABE, KALUKNAYAN ES	
	40	ABDON R. BACAYANA, LUGAIT JHS	
MAGSAYSAY 1	41	**PSDS ELLY H. LOFRANCO**	
	42	Norman P Sayson, Cabantian ES	
	43	Ritzy D. Mutia, Kibungsod NHS	
	44	Florentino O. Ranara, Damayohan ES	
MAGSAYSAY 2	45	Gemma J. Bagnol, Kibungsod CS	
	46	Gilbert D. Bailo, Consuelo NHS	
	47	Gregorio T. Odtohan, Kimaya ES	
MANTICAO	48	**PSDS ROIE M. UBAY-UBAY**	
	49	ERNA C. OCO, Manticao CS	
	50	MELENDE B. CATID, Manticao NHS	
MEDINA	51	**PSDS JOEL L. JAYME**	
	52	Teofilo Artiaga, Medina NCHS	
	53	Risa P. Acenas, Medina CS	
	54	Raul C. Marte, Mananum Bag-o ES	
NAAWAN	55	**PSDS NILDA M. MEJOS**	
	56	NICANOR N. DELA CRUZ, Linangkayan ES	
	57	JODILYN S. BAMA, Naawan NHS	
OPOL	58	**PSDS HORACE AMELIA Q. NACUA**	
	59	PIO R. BAGARES, OPOL CS	
	60	WALTER S. GALARROZA, LIMUNDA IS	
	61	SAMY T. IGLORIA, IGPIT ES	

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Enclosure A to Division Memorandum No.360,s.2018

LIST OF PARTICIPANTS

Distrit	No.	Names	Signature
SALAY	62	**PSDS BEATRIZ E. ACDAL**	
	63	Adonis G. Cocamas, Yungod ES	
	64	Haidee M. Sumanpan, Inobulan NHS	
	65	Edgar R. Zaportiza, Ampenican ES	
SUGBONGCOGON	66	**PSDS NIEVA E. BITONGA**	
	67	Francisca G. Adlaon, Sugboncogon CS	
	68	Yza V. Cacayan, Dampias NHS	
	69	Dhjonnale L. Aleria, Binuangan CS	
TAGOLOAN	70	**PSDS ROSANA S. EMANEL**	
	71	Jeneifer DENQUE, Rosario ES	
	72	Marife D. BALABA, Sta. Ana NHS	
	73	Carnila D. SIMACON, Mohon ES	
TALISAYAN	74	**PSDS PAMFILA B. ZARATE**	
	75	Ma. Cecilia B. Pupos, Tagbocboc ES & Kalamkam ES	
	76	Beverly Hazel T. Saligumba, Talisayan NHS	
	77	Marilou B. Ladera, Pook ES	
VILLANUEVA	78	**PSDS WENNIE A. NACASABOG**	
	79	Gina I. Cagang, VNCMCS	
	80	Resurrecion C. Padon, Villanueva NHS	
	81	Titus R. Cruz, Dayawan ES	
DIVISION OFFICE	82	**SDS RANDOLPH B. TORTOLA**	
	83	ASDS ROWENA H. PARA-ON	
	84	SGOD CHIEF, RUDY O. MAGDUGO	
	85	CID CHIEF, ERLINDA G. DAEL	
	86	CIRILO K. RUBIAT II	
PDRRMO - MISOR SPEAKERS	87	**FERNANDO VINCENT Q. DY JR**	
	88	HENRY FLOY P. FRANCISCO	
	89	JERIC R. ABASA	

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2018 DIVISION TRAINING ON CONTINGENCY PLANNING FOR SCHOOLS

JULY 23, 2018, Monday, 8AM-5PM

TIME	Topics	Person-In-Charge
08:00 – 08:30	Arrival and Registration	Cirilo K. Rubiato II Project Development Officer II
08:30 – 08:45	Preliminaries: • Philippine National Anthem • Opening Prayer • Welcome Address • Presentation of Participants	Irish Karylle D. Monte EPS II HR
08:45 - 9:00	Superintendent's Time	RANDOLPH B. TORTOLA Schools Division Superintendent
09:00 – 12:00	Topic: a. Identifying common hazards in the province of Misamis Oriental b. Discussion on the Contingency Plans by the PDRRMO-MisOr	Jeric R. Abasa DRRM Officer PDRRMO - MisOr Henry Floy P. Francisco DRRM Officer PDRRMO - MisOr
10:00 – 10:30	W O R K I N G S N A C K S	
12:00 – 01:00	L U N C H	
01:00 – 01:15	Unfreezing Exercises	Irish Karylle D. Monte EPS II HR
01:15 – 03:30	Workshop (Composition of SDRRMG, School and Stakeholder Capacity Assessment, School DRRM Activites, Hazard School Mapping, Early Warning Plan, Communication Plan, Evacuation Plan, Evacuation Map)	Cirilo K. Rubiato II Project Development Officer II
03:30 – 03:45	Discussion on the Output	Cirilo K. Rubiato II Project Development Officer II
03:45 – 04:00	W O R K I N G S N A C K S	
04:00 – 04:45	Open Forum	Cirilo K. Rubiato II Project Development Officer II

04:45 – 05:00	CLOSING CEREMONIES 1. Giving of Certificate of Appearance 2. MAKABAYAN Song 3. Closing PrayerOther Matters	Irish Karylle D. Monte EPS II HR

Facilitator: Irish Karylle D. Monte
EPS II HR

Approved by:

RANDOLPH B. TORTOLA
Schools Division Superintendent