Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

15 August 2022

Division Memorandum
No. 461, s. 2022

SEMINAR-WORKSHOP ON MID-YEAR BUDGET UTILIZATION ASSESSMENT

To:

Assistant Schools Division Superintendent
CID and SGOD Personnel
Public Schools District Supervisors/Districts In charge
Budget and Accounting Personnel
BAC Members

1. In consonance with DepEd Orders No. 02, s. 2018, No. 22, s. 2019, and No. 30, s. 2019, this Office will conduct a SEMINAR-WORKSHOP ON MID-YEAR BUDGET UTILIZATION ASSESSMENT on August 24-25, 2022 at the venue to be set in a separate Memorandum.

2. The participants to the said activity are the Personnel from the SGOD, CID, Budget, Accounting, and Bids and Awards Committee.

3. Accommodation, Snacks, Meals, and other expenses incurred during the activity shall be charged against Division Funds subject to the usual accounting and auditing rules and regulations.

4. Matrix of Activities are appended herewith.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

JSD/egd/SGOD/CID/mma/cpv

Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net | Email: misamis.oriental@deped.gov.ph

Enclosure 1 to Division Memorandum No. ____s, 2022

LIST OF PARTICIPANTS

NAME	POSITIONS/SCHOOL
DELA PEÑA, JONATHAN SUMINLAY	Schools Division Superintendent
DAEL, ERLINDA GONZALES	OIC - Assistant Schools Division Superintendent
VALMORES, CYDEL P.	OIC-Chief Education Supervisor, CID
AGUILAR, SALLY SIMBAJON	Education Program Supervisor
BANAC, GLADYS SOLIS	Education Program Supervisor
CACAYAN, GINES CACHAPERO	Edsucation Program Supervisor
EPANES, RAFUNZEL	Education Program Supervisor
GALLANA, MARY GRACE VALLAR	Education Program Supervisor
LUBGUBAN, KIM ERIC GALARRITA	Project Development Officer II
MABELIN, MERLY BACLAYON	Education Program Supervisor
MAGSAYO, CELIETO BAGARES	Education Program Supervisor
DIANGO, SHEILLA B.	Education Program Supervisor
MARIA ASUNCION G. RAFOLS	Education Program Supervisor
PRESENTE, JOANNA RUBY	Education Program Supervisor
ROSALES, NORBERTO ELICANO	Education Program Supervisor
SALAN, LILIAN	Education Program Supervisor
UBALDE, CHERYL DIABORDO	Education Program Specialist II
ABSIN, MARIA TERESA MERCEDES	Chief, Education Supervisor-SGOD
ASIO, DANNY AGUID	Senior Education Program Specialist
BALANAY, CATHERINE ANNE S.	Education Program Specialist II
CABIASA, CHRISTINE HIDALGO	Project Development Officer I
LACHICA, EMAN ANCHES	Education Program Specialist II
MADRID, GERRY PACAMALAN	Education Program Specialist II
MONTE, IRISH KARYLLE DONALDO	Senior Education Program Specialist
RUBIATO, CIRILO KHO II	Project Development Officer II
GALLARES, RHODORA LANZA	Education Program Supervisor
GAMOROT, EDWIN LAGRIA	Panning Officer Iii
ESTENZO, MELANIE CORPUZ	Administrative Officer IV
PASCO, CHRISTOPHER	Attorney III
CABLAY, NIÑO JOMAR SABUERO	Administrative Officer IV
JADAP, MARRISA FAY SOGURDIANO	Administrative Officer IV
SIMO, SANDY LACAJO	Engineer III
ANOC, ELMAR GICOLE	Accountant III
TEJANO, MARK LORREN TAGA OC	Administrative Officer V
DELIG, FREDDIEJUN TAN	Information Technology Officer I
SUGANOB, VIDA CASIPLE	Medical Officer III

CRUZ, ELEONOR PADEROG	Supply Officer II
BEATRIZ E. ACDAL	PS District Supervisor
NIEVA E. BITONGA	P2/District In-Charge
ROSANA S. EMANEL	P2/District In-Charge
AILEEN F. DABON	SP1/District In-Charge
EMERE C. JENISAN	SP2/District In-Charge
JOEL J. JAYME	PS District Supervisor
NORMAN P. SAYSON	SP1/District In-Charge
LEONOR D. CAGALAWAN, JR.	SP2/District In-Charge
CARNILA C.SIMACON	SP1/District In-Charge
ELLY S. LOFRANCO	P3/District In-Charge
GRETHEL R. LUBI	SP1/District In-Charge
LYNNETH R. ABROGUEÑA	P3/District In-Charge
MARELYN C. TRAPAL	SP2/District In-Charge
IMELDA P. GALARRITA	PS District Supervisor
EDNA N. ALBARAN	SP3/District In-Charge
EDWIN V. AMPARO	P2/District In-Charge
MARIFE D. BALABA	SP2/District In-Charge
MARIA FIDELA C. SALVADOR	SP1/District In-Charge
LEALOU C. FABRIA	P2/District In-Charge
CANO, ADEFER B.	SP2/District In-Charge
MARCEL J. TAGALOGON	P2/District In-Charge
EVAH B. ENTUSIASMO	PS District Supervisor
VEVIAN T. TUASON	SEPS/District In-Charge
HORACE AMELIA Q. NACUA	PS District Supervisor
CAYADONG, LINDO MUGOT	SEPS/District In-Charge
JOYLITO O. VILLASTIQUE	P2/District In-Charge
GERRY G. FABRIA	PS District Supervisor
RIC D. GABE	PS District Supervisor
PIO R. BAGARES	P3/District In-Charge
ROIE M. UBAY-UBAY	PS District Supervisor
NILDA P. MEJOS	PS District Supervisor
DAYLINDA O. VEQUEZO	PS District Supervisor
EVA C. GUILARAN	PS District Supervisor
ABDON R. BACAYANA	Principal IV
JENNNIFER C. JENNIFER	Administrative Officer II
FELY R. QUEZON	Administrative Officer II
PETE JOHN PONGCOL	Administrative Officer II
KARL JOSEPH A. NORIGA	Administrative Aide I
PAUL DOMINIC SAA	Administrative Officer II
KRISTOFFER C. GALARPE	Administrative Assistant III

PATRICIA APRIL M. BUTRON	Administrative Officer II
CHRISTY JOY J. BACAS	Administrative Officer II
REINA CHRISTI L. CONSOLACION	Administrative Officer II
JAIREN PEARL L. LAGROSAS	Administrative Officer II
ANALOU B. QUIBLAT	Administrative Officer II
POCHOLO RALPH P. LANOZO	Administrative Officer II
RALPH WALDO ALVIN V. PAGARA	Administrative Assistant III
KYRDEN CYRIL G. DACALOS	Administrative Officer II
GLADYS SALVADOR	Administrative Assistant III
CINDY KARL DE LAPEÑA	Administrative Officer II
EVA S. DELA PENA	Administrative Aide I
ARLENE C. VALMORES	Administrative Officer III
SHAYNE YANNAH M. FRIAS	Administrative Officer III
JULIETA M. BORLADO	Administrative Officer II
RENDOLPH G. DELA VICTORIA	Administrative Assistant III

MID-YEAR BUDGET UTILIZATION ASSESSMENT
August 24-25, 2022

ACTIVITY MATRIX

Time	Activity/ Topic	Person-in-Charge
August 24, 2022 (Day 1)		
Morning Session		
8:00-9:00 AM	**Preliminaries:** National Anthem Opening Prayer Welcome Remarks Message Rationale Presentation of Participants	**Technical Team** **Erlinda G. Dael, PhD., CESE** Assistant Schools Division Superintendent **Jonathan S. Dela Peña, PhD, CESO V** Schools Division Superintendent **Elmar G. Anoc, CPA** Accountant III **Finance Team**
9:00-12:00NN	*Review on Travel Order, Authority to Travel, and Memorandum for Travel *Open Forum	**Maria Teresa M. Absin, PhD** Chief Education Supervisor SGOD **Cydel P. Valmores, PhD** Chief Education Supervisor CID
12:00-1:00 PM	**Refreshments/ Break**	
Afternoon Session		
1:00-4:30 PM	Accounting Issues and Concerns Division, District, School (Review on D.O. No. 22, s. 2019) Open Forum	**Elmar G. Anoc, CPA** Accountant III
4:30-4:45 PM	Recap for Day 1 Closing for Day 1	**Finance Team**

August 25, 2022 (Day 2)		
Morning Session		
8:00-9:00AM	Management of Learning	**Finance Team**
9:00-12:00NN	Training Design and Activity Matrix Open Forum	**Irish Karylle D. Monte, PhD** Senior Education Program Specialist HRTD
12:00-1:00PM	**Refreshments/Break**	
Afternoon Session		
1:00-4:00PM	Mid-Year Budget Utilization Assessment Proper Presentation of the Division Budget Utilization Open Forum	**Mark Lorren T. Tejano** Budget Officer III
4:00-5:00PM	Closing Program	**Finance Team**