Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

18 NOVEMBER 2022

DIVISION MEMORANDUM
No. 699, s. 2022

SCHEDULE OF INTERVIEW, ON-SITE TEACHING AND SKILLS DEMONSTRATION OF APPLICANTS FOR THE REMAINING SENIOR HIGH SCHOOL TEACHER I AND TEACHER II POSITIONS FOR SCHOOL YEAR 2022-2023

TO: **Education Program Supervisors**
Senior Education Program Specialists
Education Program Specialists
Members of the Secretariat Committee
All Teacher Applicants
Others Concerned
This Division

1. Relative to the Division Memorandum No. 651, s. 2022, entitled *Announcement of the Selection Process for the Remaining Senior High School Teaching Positions for School Year 2022-2023,* the schedule of the Interview, Teaching & Skills Demonstration for the Senior High School Teacher applicants will be conducted on **November 25, 2022**.

2. The Interview process shall be done at the **Division Office**, to wit:

GROUP	OFFICE/SECTION
A (Filipino)	CID
B (English)	SGOD
C (HUMMS, ABM & Sports)	ASDS
D (Math, Physics, Biology & Gen. Science)	LRM
E (TVL)	Conference Hall

3. The Teaching and Skills Demonstration of the applicants shall be done at **Moreno Building, Misamis Oriental General Comprehensive High School (MOGCHS)**.

4. To ensure a smooth and successful conduct on the administration of the Interview, Teaching and Skills Demonstration, the Division Secretariat shall prepare the following:

   a. Prepare the folders of the applicants and forward to the Interview Committee on the day of the Interview.
   b. Observe health and safety protocols. Prepare disinfection supplies such sanitizer and alcohol in the Interview and Demonstration Area.

c. All applicants and members of the Division screening committee must wear face mask.
d. Prepare separate attendance sheet to be signed by the screening committee and applicants.
e. Prepare areas which shall serve as Registration Area, Holding Area, Demonstration Area, Interview Area and Encoding Area.

5. Attached to this Division Memorandum are the following:

   a. Enclosure No. 1: Composition of the Panel Members for Interview
   b. Enclosure No. 2: Composition of the Panel Members for the Teaching and Skills Demonstration and the Overall Secretariat

6. Expenses on materials used during the conduct of the Interview, Teaching and Skills Demonstration shall be charged to available Division MOOE funds subject to existing budgeting, accounting and auditing rules and regulations.

7. Immediate and wide dissemination of this Memorandum is hereby enjoined.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Encl.: As stated
To be indicated in the Perpetual Index under the following subjects:
RECRUITMENT AND SELECTION
HIRING GUIDELINES

OSDS-JSD/SGOD/HRMO-mce

Enclosure No. 1 to Division Memorandum No. _____, s. 2022

PANEL MEMBERS FOR INTERVIEW

GROUP	SUBJECT AREA	PERSONS INVOLVED	POSITION	FUNCTION
A	Filipino	Sally S. Aguilar	EPSVR, CID	Team Leader
		Merly B. Mabelin	EPSVR, CID	Member
		Christal Mae M. Gonzales	ADOF II	Secretariat
B	English	Irish Karylle D. Monte	SREPS, SGOD	Team Leader
		Sheilla B. Diango	EPSVR, SGOD	Member
		Pete John Nesty B. Pongcol	ADOF II	Secretariat
C	HUMSS, ABM, Sports	Erlinda G. Dael	OIC-ASDS	Team Leader
		Mary Grace V. Gallana	EPSVR, CID	Member
		Maycille B. Luciu	FAWK I	Secretariat
D	Math, Physics, Biological Sciences, General Science	Celieto B. Magsayo	EPSVR, CID	Team Leader
		Gines C. Cacayan	EPSVR, CID	Member
		Kim Eric G. Lubguban	PDO II	Secretariat
E	TVL	Norberto E. Rosales	EPSVR, CID	Team Leader
		Maria Asuncion G. Rafols	EPSVR, CID	Member
		Aubrey Marie Cristine B. Tabor	ADAS III	Secretariat

Enclosure No. 2 to Division Memorandum No. _____, s. 2022

PANEL MEMBERS FOR TEACHING AND SKILLS DEMONSTRATION

GROUP	SUBJECT AREA	PERSONS INVOLVED	POSITION	FUNCTION
A	Filipino	Gladys S. Banac	EPSVR, CID	Team Leader
		Cheryl D. Ubalde	EPS II, SGOD	Member
B	English	Joana Ruby L. Presente	EPSVR, CID	Team Leader
		Eman A. Lachica	EPS II, SGOD	Member
C	Math, Physics, Biological Sciences, General Science	Rafunsel D. Epanis	EPSVR, CID	Team Leader
		Danny A. Asio	SREPS, SGOD	Member
D	HUMSS, ABM, Sports	Lilian B. Salan	EPSVR, CID	Team Leader
		Ronjie C. Rosete	HT III	Member
E	TVL	Rhodora L. Gallares	EPSVR, SGOD	Team Leader
		Catherine Anne S. Balanay	EPS II, CID	Member

Updating and Recording
Overall Secretariat

Gerry Madrid	EPS II, SGOD	Team Leader
Melanie C. Estenzo	ADOF IV - HRMO	Members
Christine Grace E. Tahud	ADOF II	
Shayne Yannah M. Frias	ADOF III	