Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

April 5, 2022

DIVISION MEMORANDUM
No. 209 s. 2022

TO : **ALL QUALIFIED APPLICANTS**
This Division

FROM: **JONATHAN S. DELA PEÑA, PhD. CESO V**
Schools Division Superintendent

SUBJECT: RANKING FOR EDUCATION PROGRAM SUPERVISOR IN MAPEH.

1. This Office announces the ranking of qualified applicants for promotion to Education Program Supervisor in MAPEH.

2. The ranking shall abide with the guidelines stipulated in DepED Order No. 66, s. 2007, otherwise known as "The Guidelines on the Appointment and Promotion of other Teaching, Related Teaching and Non-Teaching Positions."

3. The following qualification standards shall be considered:

Position Title/SG	Education	Experience	Training	Eligibility
Education Program Supervisor SG-22, Item No.660050-2010	Master's degree in Education or other relevant Master's degree w/ specific area of specialization	2 years as Principal/ Head Teacher/ Master Teacher	8 hours of relevant training	RA 1080 (Teacher)

4. Interested applicants shall submit one folder of photocopied documents on or before April 22, 2022 together with the application letter addresses to the Schools Division Superintendent as follows

a. Application letter;
b. Accomplished Form 212 with 2"x2" picture;
c. Performance rating for the last three rating periods;
d. Updated copy of service record;
e. Transcript of records;(Not certification from the registrar)
f. Certificate of registration/ Renewed PRC license;
g. all available and eligible pertinent documents as stipulated in DepEd Order No. 66, s. 2007; and
h. Omnibus certification of authenticity and veracity of all documents submitted.

5. Certificate of participation to national/international training must be supported with a certified copy of the **authority to travel**/participate in said national/international training and a Re-**entry Plan** in order for the points of such document be credited to the applicant's points and must not exceed five (5) years as of the date of this memorandum. Moreover, article published for wide circulation in the local, national or international paper must be supported it with the author's **notarized sworn affidavit** stating that the article was originally written by him/her and that nobody wrote it for him or her whether for free or with a corresponding payment.

6. The cut-off date of the Certificates of Participation to training, Consultancy/Resource Speakership, Action Research, Innovations, Publication of an article and other pertinent documents for the said selection shall be two (2) months before the date of the posting of this Division Memorandum. Action research and innovation must have approval sheet with manuscript and abstract.

7. Applicants shall bring original copies of the documents they have submitted for the interview/deliberation at the office of the Assistant Schools Division Superintendent on a schedule which shall be announced later.

8. For the entire duration of the activity, all the applicants shall adhere DepEd Oder No.29s. 2002 on this Office's Implementation of Equal Opportunity Policy (EOP), that is regardless of age, sex, sexual orientation, gender, gender identity, civil status, disability, religion, ethnicity, and political affiliation, among others.

9. The Personnel Selection Board (PSB) is composed of the following:

Chairman : **ERLINDA G. DAEL Ph.D.**
Asst. Schools Division Superintendent

Members : **CYDEL P. VALMORES**
CID Chief

INGRID C. HEBRON
AO V

MELANIE C. ESTENZO
AO IV

MARIA ASUNCION G. RAFOLS
MOPSTEA President

Secretariat: **CLARIBEL A. RODRIGUEZ**
Administrative Assistant III

10. Immediate dissemination of this Memorandum to all concerned is enjoined.

JONATHAN S. DELA PEÑA, Ph. D., CESO V
Schools Division Superintendent

JSD/clr