



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

DEPARTMENT OF EDUCATION
Division of Misamis Oriental

RELEASED

DATE: **NOV 11 2024**
BY: *[Signature]* 1:20pm

Office of the Schools Division Superintendent

November 4, 2024

UNNUMBERED DIVISION MEMORANDUM

OCULAR INSPECTION FOR THE VENUE OF 2024 BOY SCOUTS OF THE PHILIPPINES IN SIBANTANG INTEGRATED SCHOOL

To: Assistant Schools Division Superintendent
Maria Teresa M. Absin, SGOD Chief
Rhodora L. Gallares, EPS-SGOD
School Health Section Representative/s
Marcel Tagalogon, PSDIC
Eden Bacarra, EPS-ALS/ Div. BSP Coordinator
Gina G. Revecho, AO-11/ SDS Staff
Larry F. Madridano, ADA-IV/ Driver
Rolito Gamao, ADAS-II/ Division personnel
Mamad Mapandi, Division Personnel

1. In reference to Division Advisory dated October 24, 2024 titled 2024 Boy Scouts of the Philippines Jamboree at Sibantang Integrated School, Sibantang, Talisayan, Misamis Oriental, this Office hereby directs you to conduct ocular/ onsite inspection of the venue for the above mentioned activity on November 14-15, 2024 to *ensure the safety and security* of all the participants on the 2024 BSP Jamboree.
2. The committee members who will conduct the ocular/ onsite inspection are the Assistant Schools Division Superintendent, Chief of Schools Governance and Operations Division (SGOD), Education Program Supervisor in SGOD, Division BSP Coordinator/ EPS-2 in ALS, representative/s from School Health Section, representatives from Public Schools District Supervisors/ District In-charge, Division IPED Focal Person, and Schools Division Superintendent Support Staff (Admin Officer, Drivers and Documenters)
3. Meals and travel expenses of the committee members who will conduct ocular inspection for the venue on the BSP Jamboree shall be charged to Division MOOE/ local funds subject to the government accounting rules and regulations.
4. Attached is Division Advisory 38, s. 2024 for your reference.
5. For information, guidance, and compliance.

[Signature]
EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

ELO/MAGMA/ SGOD/mma/rlg



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Control No.
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Republic of the Philippines
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SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

Name/s:	MARY ANN M. ALLERA	MARIA TERESA M. ABSIN
	MARCEL TAGALOGON	EDEN BACARRA
	GINA REVECHO	LARRY MADRIDANO
	MAMAD MAPANDI	MEDICAL / SHS REPRESENTATIVE
	ROLITO GAMAQ	RHODORA L. GALLARES
Position/Designation:	ASDS, SGOD Chief, EPS,PSDS/PSDIC, AO-II, ADAS-II, ADA IV	
Permanent Station:	Division Office	
Purpose of Travel: <i>(must be supported by attachments)</i>	Ocular/onsite Inspection of the venue for the 2024 Division BSP Jamboree	
Host of Activity:	Division Office	
Inclusive Dates: <i>(Inclusive of Travel Time)</i>	November 14-15, 2024	
Destination:	Magsaysay , Misamis Oriental	
Fund Source:	Division MOOE	

PREPARED BY
I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
RHODORA L. GALLARES
Education Program Supervisor

Name and Signature of Requesting Employee

November 4, 2024

Date

RECOMMENDING APPROVAL
This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

[Signature]
MARY ANN M. ALLERA
Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

November 5, 2024

Date

APPROVED

[Signature]
EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

Name and Signature of Approving Authority

November 5, 2024

Date