



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

February 6, 2024

UNNUMBERED MEMORANDUM

**ORIENTATION ON THE DEPLOYMENT OF PRE-SERVICE TEACHERS
ON EXPERIENTIAL LEARNING COURSE FOR UNIVERSITY OF SCIENCE
AND TECHNOLOGY OF SOUTHERN PHILIPPINES- CAGAYAN DE ORO
CAMPUS**

To: **MARIA TERESA M. ABSIN, PhD.**
SHEILLA B. DIANGO PhD.
SALLY S. AGUILAR, PhD.
JOSEPHINE D. LABARES
CHRISTINE H. CABIASA
MICHAEL MERVIN ACENAS
CATHERINE ANNE S. BALANAY
This Division

1. Pursuant to DepEd Order No. 3, s. of 2007 entitled: Guidelines on the Deployment of Pre-Service Teachers on Experiential Learning: Field Study and Practice Teaching, you are hereby directed to conduct an orientation of the Pre-Service Teachers of University of Science and Technology of Southern Philippines – Claveria- Cagayan de Oro Campus on February 23, 2024.
2. For guidance and compliance.

EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

SGOD, SMN- CATHY



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph



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SCHOOLS DIVISION OF MISAMIS ORIENTAL

ORIENTATION ON THE DEPLOYMENT OF PRE-SERVICE TEACHERS ON EXPERIENTIAL LEARNING COURSE FOR UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES- CAGAYAN DE ORO CAMPUS

February 23, 2024

TIME	ACTIVITY / TOPICS	PERSON-INCHARGE
7:00- 7:30am	Registration	USTP
7:30 am to 8:00am	Preliminaries - Prayer - National Anthem - Presentation of Participants - Opening Message	USTP
8:30am to 9:30am	DepEd Order 3, s. 2007 : Guidelines on the Deployment of Pre-Service Teachers on Experiential Learning: Field Study and Practice Teaching	MARIA TERESA M. ABSIN, PhD. SGOD- Chief
9:30 – 10:30 am	Code of Ethics for Professional Teacher	JOSEPHINE D. LABARES SEPS- Research and Development
10:39 – 12:00	Lesson Planning	SALLY S. AGUILAR, PhD Education Program Supervisor
12:00 nn – 1:00 pm	LUNCH BREAK	
1:00pm - 2:00 pm	Assessment	SHELLA B. DIANGO, PhD. Education Program Supervisor
2:00 pm – 3:00 pm	DepEd Child Protection Policy.	CHRISTINE H. CABIASA Education Program Specialist-II Human Resource Development MICHAEL MERVIN ACENAS Division Youth Formation Officer
3:00 pm – 4:00 pm	Other Matters: Memorandum of Agreement for the Deployment of Pre-service Teachers	CATHERINE ANNE S. BALANAY OIC-SEPS- SOCMOB Division Partnership Focal Person



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Department of Education
 REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

Name/s:	MARIA TERESA M. ABSIN,PhD.	MICHALE MERVIN ACENAS
	SHEILLA B, DIANGO	CATHERINE ANNE S. BALANAY
	SALLY S. AGUILAR	CHRISTINE H. CABIASA
	JOSEPHINE D. LABARES	
Position/Designation:	Select CID and SGOD	
Permanent Station:	Division Office	
Purpose of Travel: <i>(must be supported by attachments)</i>	ORIENTATION ON THE DEPLOYMENT OF PRE-SERVICE TEACHERS ON EXPERIENTIAL LEARNING COURSE FOR USTP-CAGAYAN DE ORO CAMPUS	
Host of Activity:	USTP - CAGAYAN DE ORO	
Inclusive Dates: <i>(Inclusive of Travel Time)</i>	February 23, 2024	
Destination:	USTP -CAGAYAN DE ORO GYMNASIUM	
Fund Source:	Sponsoring Office /Organization /Agency	

PREPARED BY

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

CATHERINE ANNE S. BALANAY
 Education Program Specialist-II

Name and Signature of Requesting Employee

February 6, 2024

Date

RECOMMENDING APPROVAL

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

MARY ANN M. ALLERA

Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

February 6, 2024

Date

APPROVED

EDILBERTO L. OPLENARIA, EdD, CESO V
 Schools Division Superintendent

Name and Signature of Approving Authority

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Name and Signature of Recommending Authority

February 6, 2024

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Name and Signature of Approving Authority

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Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

February 6, 2024

Date

APPROVED

EDILBERTO L. OPIENARIA, EdD, CESO V
 Schools Division Superintendent

Name and Signature of Approving Authority

February 5, 2024

Date



UNIVERSITY OF SCIENCE AND TECHNOLOGY OF SOUTHERN PHILIPPINES
Alubijid | Balubal | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon | Villanueva

February 6, 2024

EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent, Dep. Ed. Misamis Oriental Division
Apolinario Velez St., Cagayan de Oro City

Thru: Catherine Anne S. Balanay, Ph.D.
OIC-SEPS, SGOD

Dear Dr. Oplenaria,

Greetings of peace and solidarity!

I am writing to request permission to conduct an orientation session for our Pre-service Teachers of the College of Science & Technology Education of USTP on February 23, 2024. As part of our commitment to providing comprehensive training and support to our future educators, we believe that an orientation session would greatly benefit Pre-service Teachers as they embark on their journey into the field of education.

Please feel free to contact Ms. Faith Guimary at faith.guimary@ustp.edu.ph or 09177201089 if you have any questions or require further information.

We look forward to your positive response on this matter. Thank you in advance!

Respectfully yours,


GRACE S. PIMENTEL, Ph.D.
Dean, CSTE

Approved:

EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent
DepEd Misamis Oriental Division